

## How to create Quiz questions in the Question bank in Moodle 2.

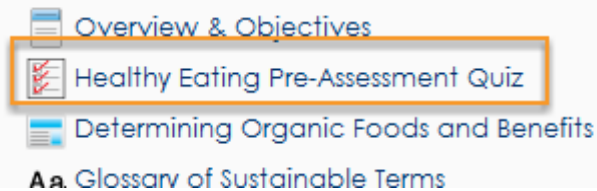
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This feature allows a teacher to create, preview, and edit questions in a course question bank, a database of questions. These questions can then be used in Quizzes and through the export process in a lesson activity. The teacher enters the question bank by creating or editing a quiz activity or through the Administration block.

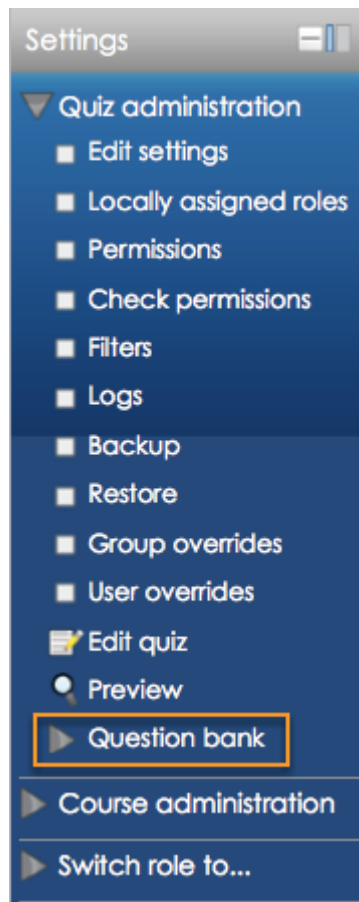
Questions are organized into categories. Initially, each course has only one category called "Default." It is a good practice to create more categories to organize your questions. This not only makes it easier to find questions, but makes the use of random questions and matching question easier. You can create a hierarchy of categories because you can create subcategories inside parent categories. To add or edit categories click on the "Categories" tab.

The question editing screen shows the questions from the currently selected category. You choose this category from the Category: drop-down menu. Using the tick box below that menu you determine whether to also show the questions from all subcategories. Follow the steps below to create quiz questions directly in the question bank of a Quiz.

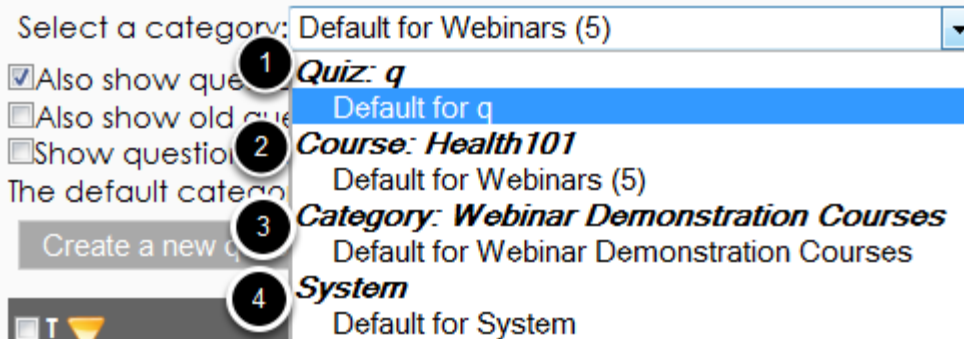
### Enter the Quiz.



Go to the Quiz administration panel in the Settings Block and click " Question bank."



Select the question bank category.



Quiz questions are stored in categories. The categories of questions can be stored within different contexts within the site.

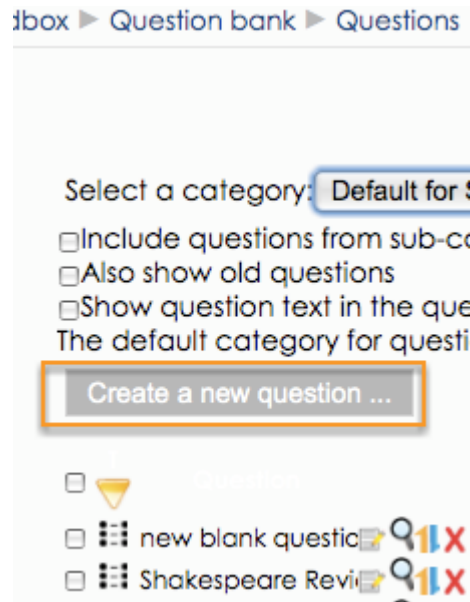
1. This question category is the default category for this particular quiz instance. These questions are only available within the context of this particular quiz.

2. This question category is the default category for this particular course. These questions are available to any quiz within the course.

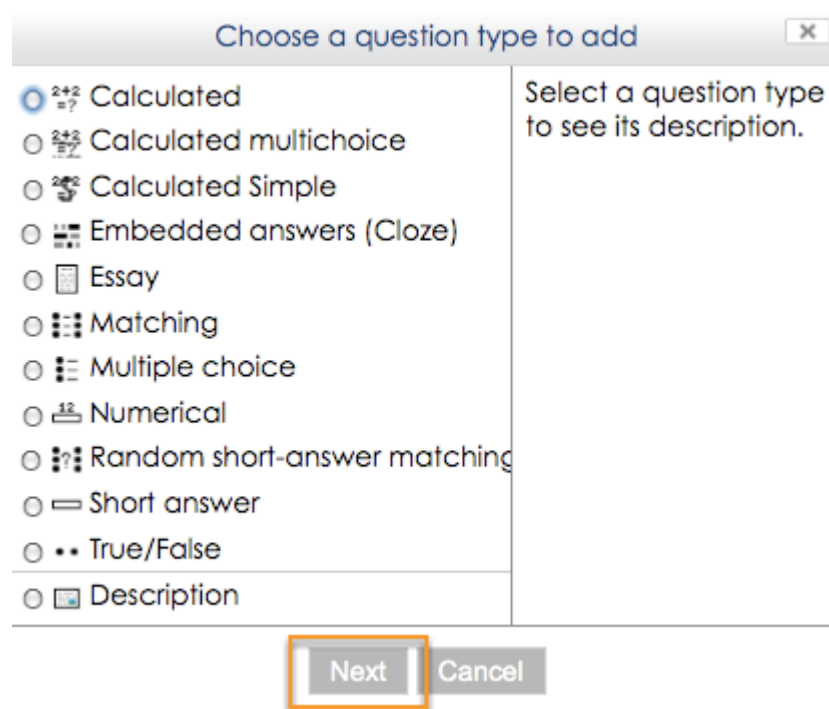
3. This question category is the default category for this particular course category. These questions are available to any quiz within any course within this course category. (Very useful, if all the courses within a department are organized within the same category).

4. This question category is the default category for any course on the entire site.

**Click "Create a new question."**



**Choose a question type to create and click "Next."**



The screenshot shows a dialog box titled "Choose a question type to add" with a close button (X) in the top right corner. On the left side, there is a list of question types, each with a radio button and an icon: "Calculated" (selected), "Calculated multichoice", "Calculated Simple", "Embedded answers (Cloze)", "Essay", "Matching", "Multiple choice", "Numerical", "Random short-answer matching", "Short answer", "True/False", and "Description". On the right side, there is a text area that says "Select a question type to see its description." At the bottom of the dialog box, there are two buttons: "Next" and "Cancel". The "Next" button is highlighted with an orange rectangular box.

Question descriptions will automatically display once a type is selected.

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