

Instructions for using the web based training system: Knowledge Delivery System (KDS)

1. To begin testing, go to: <https://intranet.lsuhs.edu/ctms/kds/ComplianceTrainingOnLine>
2. Login to the system using your network login ID and network password
NOTE: You will have to type "lsumc-master/your login id" in the login ID section to access the Intranet.
3. Once logged in, you will be directed to a table named "Training List"
4. The training list contains all the modules that you are required to complete to meet our training obligations.
5. Read each lesson and take the corresponding tests.
6. You need to score 80% or above to pass.
7. The Compliance Training Website (at the link above) will have further instructions which you will need to read and follow to complete the training.
8. When finished simply close your browser window.