



## FACULTY SENATE

### Meeting Minutes

Tuesday, November 14, 2023

3:30pm-5:00pm, CSRB 563

Those present included:

Allied Health— Alanna Glapion, Megan Majoue (also proxy for Brittney Wright), Amber Weydert  
Dentistry—Thomas Lallier, A. C. Liles, Molly Rosebush  
Graduate Studies— Andrew Catling, Doug Johnston  
Medicine— Allison Augustus-Wallace, Jennifer Cameron, Jennifer Hart, Sanjay Kamboj,  
Michelle Korah-Sedgwick, Brian Lochlann McGee, Stefany Primeaux, Maria Reinoso  
Nursing— Shelly Dolan, Jolie Harris, Sam Mauldin, Aimme McCauley, Jessica Teeter  
Public Health—Mei-Chin Hsieh, Chih-yang Hu, Henry Nuss, Susanne Straif-Bourgeois, Tung-Sung Tseng  
Library – Sharon Duffy  
Ex-Officio—Rebecca Bealer, Judy Crabtree  
Absent: Luther Gill, Diedra Brewer-Hohensee

#### **Welcome and call to order: 3:45pm by President McCauley**

In accordance with the Louisiana Constitution, Article 12, Section 3, and La. R.S. 42:11-28, the Faculty Senate Meeting for the Louisiana State University Health Sciences Center – New Orleans is hereby convened.

#### **Guest Speakers: Wen-Chieh Fan & Greg Brignac - LSU Online Moodle Support - via Zoom**

Presentation slides will be sent with Minutes.

- Baton Rouge currently provides online Moodle support for LSU-Eunice campus.
- Faculty Technology Center would be single channel for support
- Contact via phone or email or virtual meeting
- Their approach is to help faculty work through their problems so they learn how to resolve them and become self-sufficient. Faculty like this approach.

Question: Would Faculty submit Moodle help requests through the BR Moodle support or through our new IT platform?

Answer: The new IT service platform has a Moodle button. So requests would go there first and would be routed to BR if needed. Will confirm with IT that this is the preferred route.

Question: What impact would switching to the BR support have on our current Moodle support in New Orleans?

Answer: It is not expected to have a large impact because NO Moodle support is primarily administrative. The BR support would be more comprehensive

Question: Would there be any restrictions on opening new courses?

Answer: 30 days before a class start date, the teaching shell is created and the primary instructor is loaded. 14 days prior to class start date, students get loaded. This window can be increased to maximum of 60 days.

If more time is needed, then a Master course/Sandbox can be created at any time. Then the content can be transferred to the course when the window opens.

Courses can be reused and do not have to be created new each term.

Question: How easy or difficult would it be to import/export content from the Sandbox?

Answer: It generally is an easy task when transferring content within the same server. Faculty will be able to handle this on their own. However, if the transfer requires going across different servers, then it is a more difficult process and involves downloading and reloading the content on the new server.

Question: Faculty run into IT Admin blocks when trying to change things in Moodle. This happens when trying to change seemingly simple things like font size to meet student accommodation needs. Is this a Moodle issue or a local IT issue?

Answer: The Primary Instructor for a class should be able to make any changes within the course. If the Primary Instructor is running into these blocks, then it is likely a local IT issue.

Question: What platform does BR use for grades? New Orleans uses PeopleSoft.

Answer: BR is in the process of migrating all records to WorkDay. Currently, student enrollment and grades are still on a mainframe computer platform. But all will be migrated to WorkDay in BR.

Question: Does Moodle in BR have any integration with the Library in terms of loading resources and course materials within the courses?

Answer: Unknown. They will look into it.

Question: Is there any Moodle integration with the room reservation system in BR?

Answer: No.

### **Approval of October 2023 meeting minutes**

Motion by Senator Mauldin, Second by Senator Kamboj

### **President's Report (President McCauley)**

From Dr. Southerland meeting:

- Resolution 23.01 was sent by the Senate to the Chancellor's office. Dr. Southerland was cc'd per bylaws. It was forwarded to President Tate.
- Faculty Handbook
  - The revision cycle is now open.
  - Senators need to request updates/revisions from assemblies now.
  - HSC Schools should NOT call their faculty guides a handbook. There is only one Faculty Handbook for the campus. Schools can have guides or manuals for their faculty.
  - HSC Schools should not duplicate information in the handbook but should link to it. The handbook will be continuously updated so linking will ensure accurate information is always being provided.
  - New faculty should read both the Faculty Handbook and their HSC School guide.
  - Timeline for Faculty Handbook revisions:
    - Changes sent to Dr Southerland in February
    - New Faculty Handbook in March
  - Senate committee for handbook will start meeting. Sen. Augustus-Wallace (SOM) will chair it. Other members are: Mauldin (SON), Catling (SGS), Liles (SOD), Johnson (SOGS), Nuss (SOPH)

- Strategic Plan Process
    - This process is currently in the Assessment phase. The survey is available to all stakeholders (faculty/staff/students) to gather information about prioritized needs.
    - Once this data is collected, a Strategic Plan will be created.
    - Timeline is end of February for rollout of strategic plan
  - Hunger Free Campus Designation
    - Dr Southerland would like efforts to move forward as a unified HSC campus rather than individual schools.
    - Donna Williams (SOPH) is the primary contact for anyone wanting to participate.
  - Staff Senate
    - It is still moving forward but slowly. It is a large endeavor to get up and running.
    - Rob Parker in VCAF is leading.
    - By-laws have been sourced from Staff Senate in BR as a model.
    - Faculty Senate may need to provide support in early phases.
- Other Items for Communication in President's Report
- IT Communications
    - Faculty report that IT is making changes that impact daily workflow without notification
    - IT Service Desk is new system for requesting IT support.
    - Discussion to invite Ken Boe as guest speaker to field questions and provide update about IT initiatives; also discuss Moodle support from BR
    - Senators are invited to submit questions ahead of time to Dr. McCauley.
    - Comment that Accessibility considerations are generally not included in IT implementations. Example is new copiers on campus are not accessible to the blind community despite that technology being available.
  - Parking Updates from Ben Lousteau
    - In general, all lots on campus have been de-categorized, which means they are accessible to all permit holders with a few exceptions:
      - Reserved parking spaces are only for designated users
      - Non-LSUHSC students who live at the Residences are only allowed to park in the three lots on Poydras (Perdido Lots 2, 3, &4)
      - LSUHSC Students are not allowed to park on floors 1-5 in the Roman St Garage
    - EV Charging has been installed on the 4<sup>th</sup> floor of the Roman St Garage
    - The City of New Orleans has also installed charging stations on Bolivar near Poydras.
    - An additional parking garage on campus would require a significant increase in parking fees for many years to cover the cost of construction.
      - The Roman St Garage usage is monitored and rarely at capacity.
      - The Gravier Garage has ample parking 24/7.
      - Note that part of the Gravier garage is being leased to ASM for Saints games. This helps reduce parking costs. Be aware that there may be increased congestion in that area during home games. Faculty/Staff/Students can still park there during these times.
    - Comment that signage is still an issue for patients. Security is not very responsive to this need so individuals are often being put in a difficult position to control access to our buildings while also trying to be patient-friendly.
  - Data Breach reported last week by Frank Wasser

- No Senators had received a followup email yet.
    - UPDATE: some faculty have received these letters
  - Letters would be sent to home addresses if impacted by the breach.
  - Comment that the amount of compliance training required is unbalanced in workloads. It takes a lot of time to complete and the modules seem repetitive.
- Traffic accident was reported at Tulane/Prieur intersection where many people stand to cross the street.
    - Elevated pedestrian crossing has been repeatedly requested for this intersection
    - Current status of the Tulane Connector Bridge:
      - The project is being delayed because the contractor that was hired in 2020 has breached the contract. Legal action is in progress with that contractor.
      - The funding for this project is held in BR (with state government entities) and is not led by LSUHSC site leadership. The state does not appear willing to move forward until the legal action is resolved.
      - Interim Chancellor Nelson is pushing for progress to continue but is not getting a response.
      - The project is in the hands of the state and not either LSUHSC or LCMC.

#### **Board of Supervisors Report (Senators Kamboj and Nuss)**

1. LSU Health New Orleans Foundation received a \$7.5 million gift from the estate of Marcia and Billy Beer. It is the largest gift in the Foundation's history. The interest from this award will support 10 full scholarships to the School of Medicine in perpetuity. The principle of the award will remain untouched while funding these scholarships.
2. LSUHSC – NO received a \$4 million award to sequence covid specimens for government agency BARDA to plan for future disasters. Drs. Lucio Miele and Judy Crabtree are among the recipients.
3. LSUHSC – NO received a \$1.2 million grant over 5 years for getting cancer screening into rural area of Louisiana. Drs Michael Higgins and Jennifer Cameron are among the recipients.
4. LSU Eunice received reaccreditation with SACS.

#### **Old Business**

- **LSU Online Moodle Support and Services**
  - Senate will get information from Ken Boe next month
- **Paid Parental Leave Policy - Update from Sen. Cameron**
  - Governor Edwards passed an Executive Order to grant Paid Parental Leave for all state employees.
  - Still questions if LSUHSC Faculty will be included but both HR Director and Legal believe we will be included
  - Would give maximum 6 weeks of fully paid leave to either parent upon the birth/adoption/foster placement; must be taken within 12 weeks of event and can be taken intermittently.
  - Effective January 1, 2024
  - Waiting confirmation and official announcement that LSUHSC faculty would be included in this new statewide policy

## **New Business**

- **Non-partisan Voter Registration at Healthcare Institutions**
  - Will be discussed at next month's meeting
- **CM-73 – Remote Work Policy**
  - Revision has been sent
  - Comments should be sent to Dr. McCauley
- **Faculty Handbook revision cycle opens**
  - Already discussed
  - Sen. Augustus-Wallace is leading the committee
- **Chancellor's Search / Resolution 23.01**
  - Passed the Senate with over 2/3 majority
  - No votes of No were received
  - Nine votes were missing
  - There will be more faculty involvement in coming round of interviews. This will be a chance for interaction with the candidates.
  - There is no requirement that Faculty Senate be represented on selection committees of high profile positions but it always has been except for this time.
  - President Tate felt there were enough Faculty members on the committee so no need for additional Senators to be included.
  - Sen. A.C. Liles is on the selection committee but was chosen for his role in School of Dentistry, not specifically as a Senator.
  - Candidate list has been narrowed to three: Macones, Paz, and Nelson
  - The Rubric was a suggestion from the search firm but not a requirement for the committee to use. Each committee member was able to add their own comments but they will not be shared publicly because it was not consistently applied. No template or anything about it will be shared.
  - Comment that student admission process is required to follow a rubric so why not in this case?
  - It was clarified that the role of Isaacson Miller was only to identify candidates and manage the search committee but not to vet the candidates.
- **December 8 Board of Supervisors meeting**
  - Will be held at our site
  - Reminders will be sent to Senators
  - Attendance is encouraged because we rarely get the opportunity to attend these LSU Systemwide meetings.

## **Reports from Assemblies**

### Allied Health -

- Alumni Event will be held on December 10 – Tailgate event 9:30-11:30

### Dentistry -

- Assembly meeting are held in Hybrid format (live and zoom). Asked what other assemblies are doing:
  - SOM – Virtual
  - SON – In person attendance is expected; virtual available via restricted zoom link
  - SOAH – In person
- \$44 million from state will address many of the accessibility issues on the campus that are due to the age of the building; No architect hired yet.

### Graduate Studies -

- Held Graduate Research Day last week
- Working on new curriculum

- Medicine -
  - Dr Porche (VC of Chancellor Search Committee) met with the assembly
  - Outcome of that meeting led to the Senate Resolution

Nursing -

- 90<sup>th</sup> Anniversary celebration is upcoming
- Strategic Plan and curriculum revisions are underway

Public Health -

- No update

Library -

- Librarians will present IT Office Hours session on November 16 to introduce LSU Health Digital Scholar, LSUHSC-NO's new Institutional Repository
- The Libraries held a successful event for International Open Access Week last month. It included open houses, presentations on open science and scholarly publishing topics, and an Escape Room. The Library is looking to do more outreach in the future so contact them if you have an event/topic you would like to promote with them.

**Public Commentary (2 minutes) – No comments**

**Adjourn -**

Motion to adjourn by Senator Crabtree, Second by Senator McCauley at 5:17 PM

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