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## PeopleSoft IR- 21

### LSUSH and EACMC - Fiscal Year 2005 Open for Processing

#### Scope:

This PeopleSoft Information Release (IR) applies to – Requisitioners and Buyers that enter or approve future period (new year) requisitions or purchase orders.

#### Purpose:

The purpose is to – Notify Requisitioners and Buyers that Budget Period 2005 opened for processing requisitions and purchase orders on May 5, 2004. Requisitioners and buyers may now enter future period requisitions and purchase orders for Budget Period FY\_2005 into the People Soft Financials System.

#### Module:

The IR affects the Purchasing Module in the Financials Production database

#### Source:

The source of this IR is a result of a Business Policy.

#### Procedures

**Parameters** – The following must exist for this procedure to be successful:

**Database:** Production

**Other Identifiable Parameters:** Future Period Budget must be loaded and Budget Transaction Control for Requisitions and Purchase Orders must be open for processing.

**\*\*IMPORTANT\*\*:** PLEASE REFER TO **INFORMATION RELEASE NUMBERS [14](#) AND [15](#)** FOR DETAILED PROCEDURES FOR ENTERING FUTURE PERIOD REQUISITIONS AND PURCHASE ORDERS INTO THE PEOPLE SOFT FINANCIALS SYSTEM

#### Questions/Comments:

Refer all questions or comments via e-mail to the **LSUSH Purchasing Department**.