

## PeopleSoft IR-#26

### LSUSH - Month of October General Ledger Closed

#### Scope:

This PeopleSoft Information Release (IR) applies to the LSUSH Financial Community responsible for management of their departmental accounts.

#### Purpose:

The purpose is to inform all managers and department personnel that run Financial Reports that the financial information for the month of October is now closed in General Ledger.

The FY04 Budget Close process has been completed and all project balances have been rolled forward. All nVision and Crystal reports will work the same. If you are looking at the "Analyze Controlled Budget" panel - please select the current year (FY05) as your criteria - NOT "select all" to see your project balance.

#### Module:

The IR affects the General Ledger Module in Financials Production and Financials Reporting.

#### Source:

The source of this IR is a result of a General Ledger processing.

#### Procedures

*Information* – Everyone is highly encouraged to utilize the various reporting tools at this time to review and analyze all your department chartstrings. Year to date information is now current in the reports database.

#### Questions/Comments:

Refer all questions or comments via e-mail with supporting documentation of any discrepancies/concerns to **Accounting Services Department**.