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## PeopleSoft IR- # 32

### LSUSH – PeopleSoft 8.8 Upgrade Survey (Reporting)

#### Scope:

This PeopleSoft Information Release (IR) applies to the LSUSH Financial Community responsible for management of their departmental accounts.

#### Purpose:

The follow-up to Information Release # 31 dated February 1, 2005.

The first PeopleSoft 8.8 Upgrade Survey (Reporting) is available as an excel spreadsheet attachment in the email.

#### Procedures

##### **Instructions – Survey Instructions for PeopleSoft Users:**

- The following survey is divided into 3 sections: 1) Crystal Reports, 2) nVision Reports, and 3) Financials Panels.
- Within each section is a list of reports available to the user community. Please review the list and indicate with an "x" in **ONE** of the six columns to the right (a-f) the frequency of using each report. **For each report you do not use**, we would like to know if you are interested and need some instructions (column g) or please indicate if you think a report is not applicable to your position (column h).
- The completed survey Excel file should be saved on your hard drive, then attach the Excel file in an email addressed to Monique Bonton, [mbonto@lsuhsc.edu](mailto:mbonto@lsuhsc.edu)
- Reminder: Everyone is requested to respond within two days of receiving each survey. We appreciate your cooperation and support in advance of this very important step in the upgrade process.

#### Questions/Comments:

Refer all questions or comments via e-mail with supporting documentation of any discrepancies/concerns to **Accounting Services**.