To Remove Advisor Holds:

1. Click **Main Menu**.
2. Click **Self Service**.
3. Click **Advisor Center**.
4. Click **Advisee General Info**.
5. Click the **Change Advisee** drop down arrow to view a list of your advisees.
6. Select the desired student from the list, and then click the **Change** button.
7. Scroll down to the **Service Indicators** section.

8. Click the **Advisor Approval Required** link, next to the hold you want to remove.

9. Click the **Release** button, located in the upper right corner.
10. Click the **OK** button.

**NOTE:** Notice now that the service Indicator has been removed.