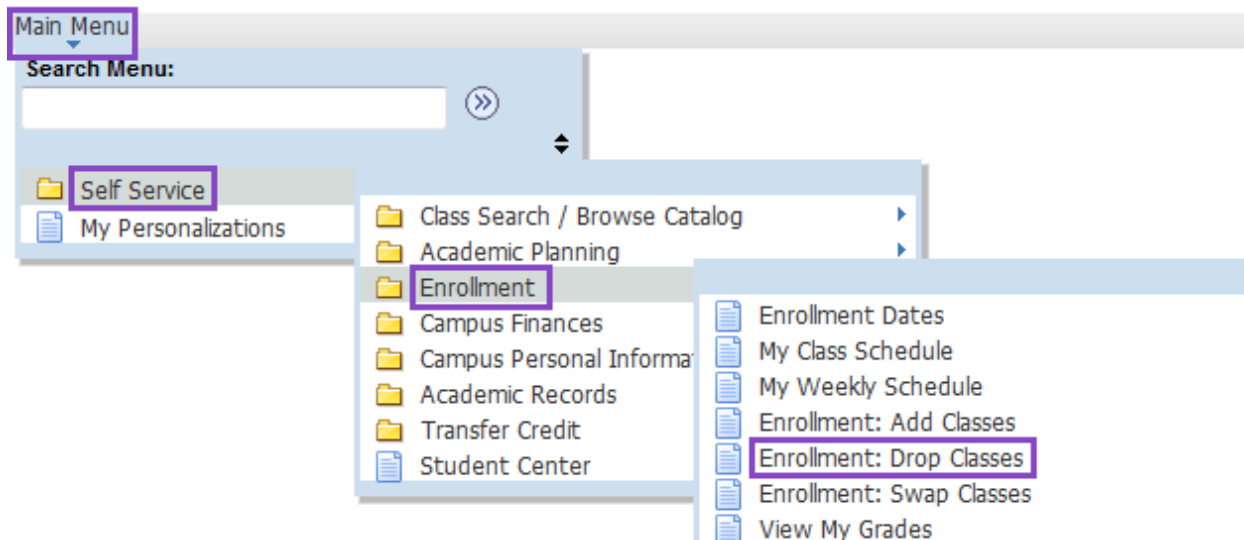


## Drop a Class

1. Click the **Main Menu** button.  
 Click the **Self Service** menu.  
 Click the **Enrollment** menu.  
 Click the **Enrollment: Drop Classes** menu.



2. Click the **Select** option for the class you wish to drop.  
 Click the **Drop Selected Classes** button.

Select	Class	Description	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	<a href="#">GENET 242-0001 (1011)</a>	ANIMAL MODELS OF HUMAN DISEASE (Lecture)	Tu 1:30PM - 3:30PM	TBA	C. Loti, J. Mcadon	2.00	✓
<input type="checkbox"/>	<a href="#">GENET 247-0001 (1012)</a>	PROPOSAL WRITING (Course Req)	We 4:00PM - 5:00PM	TBA	J. Albritton	2.00	✓
<input checked="" type="checkbox"/>	<a href="#">GENET 999-0001 (1018)</a>	EXAM ONLY (Course Req)		TBA	J. Hill		✓
<input type="checkbox"/>	<a href="#">NURS 7022-TST (1053)</a>	ADVANCED NURSING PRACTICUM II (Clinical)	TBA	TBA	Staff	1.00	✓

**DROP SELECTED CLASSES**

## Job Aid

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3. Verify the class you selected is the one displayed.  
Click the **Finish Dropping** button.

✔ Enrolled   ✖ Dropped   ⚠ Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
<a href="#">GENET 999-0001 (1018)</a>	EXAM ONLY (Course Req)		TBA	J. Hill		✔

CANCEL   PREVIOUS   FINISH DROPPING

4. Review the message to the right of the class designation.

✔ Success: dropped   ✖ Error: unable to drop class

Class	Message	Status
GENET 999	<b>Message:</b> You have been given a grade of W for this class.	✔

MY CLASS SCHEDULE