View Your Course History

1. Click the **Main Menu** button. 
   Click the **Self Service** menu. 
   Click the **Student Center** menu.

2. Select **Course History** from the **other academic...** drop-down list, and then click the **Go** button.

3. The ‘Hide courses from My Planner’ option is selected by default. The ‘Show courses from My Planner’ option will show any classes you have in your shopping cart.
4. If you wish to arrange the Course History data in a specified order, you can choose the sort options from the drop-down.

- Select Sort Results by
- Then by sort options

Select **Status** from the **Sort results by** list.

**NOTE:** The Description link allows you to view detail course information. The Status link allows you to view whether a course has been Taken, Transferred or is In Progress.

5. Select **Course** from the **Then by** drop-down list, and then click the **Sort** button.

6. Click the **Student Center** option from the **go to …** drop-down list, and then click the **GO!** button, or click the Student Center link on your menu bar.