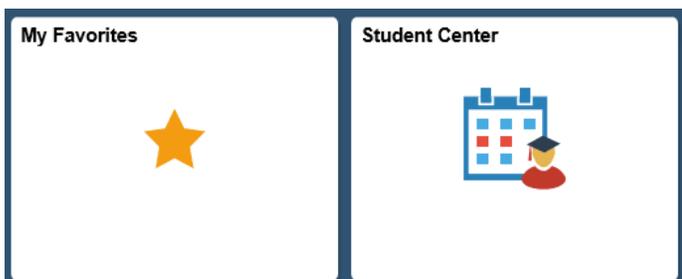# Accept/Decline Financial Aid

1.   Click the **Student Center** tile.

2.   There are two methods to access the **Accept/Decline Awards** option. You can click the Accept/Decline link located in Finances section of the Student Center page, or you can click the **View Financial Aid** link also found in the Finances section of the Student Center page.

3.   Click the **Accept/Decline Awards** link.

4.   Click the **Aid Year** link you would like to view. Award information will be listed by Aid Year and Terms.

Select the aid year you wish to view

Aid Year	Institution	Aid Year Description
2020	LSUHSC - New Orleans	Financial Aid Year 2019-2020

Aid years listed indicate your access to eligibility information regarding your Financial Aid Application.

5. To Accept, reduce or decline an individual award listed, mark the corresponding Accept or Decline checkbox for each award.

    Click the **Accept All** button to accept all awards offered. This action will mark each of the checkboxes in the Accept column, and insert the Offered amount into the Accepted field.

    NOTE: In this example the Accepted amount can be adjusted. However, no tall awards are adjustable. If the award amount cannot be adjusted, the field will populate with the Offered Amount and the field greys out to prevent editing.

Award	Category	Career	Offered	Accepted	Accept	Decline
Keesler Air Force Scholarship	Waiver	Medicine, New Orleans	1,500.00	1,500.00	☑	☐
M.D.-PhD. Fee Ex., New Orleans	Waiver	Medicine, New Orleans	31,375.45	31,375.45	☑	☐
Total			32,875.45	31,375.45		

[Accept All]   [Decline All]   [Clear All]   [Update Totals]

Click the **Decline All** button to decline all awards offered. This action will mark all each of the checkboxes in the Decline column.

Award	Category	Career	Offered	Accepted	Accept	Decline
	Waiver	Medicine, New Orleans	1,500.00	0.00	☐	☑
	Waiver	Medicine, New Orleans	31,375.45	31,375.45	☑	☐
Total			32,875.45	31,375.45		

[Accept All]   [Decline All]   [Clear All]   [Update Totals]

To **Reduce** an award, first accept it by clicking the corresponding Accept checkbox, edit the amount in the accepted box, then click the update totals button to recalulate the award total.

Award	Category	Career	Offered	Accepted	Accept	Decline
	Waiver	Medicine, New Orleans	1,500.00	500.00	☑	☐
	Waiver	Medicine, New Orleans	31,375.45	31,375.45	☑	☐
Total			32,875.45	31,375.45		

[Accept All]   [Decline All]   [Clear All]   [Update Totals]

To cancel any selections you may have made, click the Clear All button.
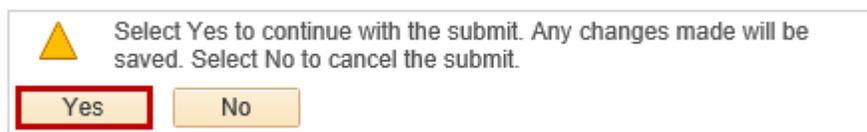
[Accept All]   [Decline All]   [Clear All]   [Update Totals]

6.   Once you have completed the Accept/Decline awards section, click the **Submit** button.
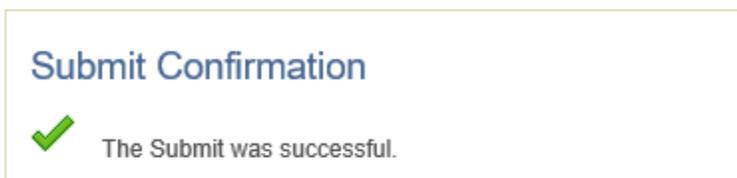
> Submit

7.   Click the **YES** button to continue or the **NO** button to cancel.

Accept/Decline

> ⚠️ Select Yes to continue with the submit. Any changes made will be
> saved. Select No to cancel the submit.
>
> Yes   No

8.   Click the **OK** button.

Accept/Decline

Submit Confirmation

✔ The Submit was successful.

OK

NOTE: After click the OK button, you will be taken back to the Awards Package screen where the following message will be displayed:

"You have submitted your award acknowledgement. It is currently in Pending status. Check back later to see if your acknowledgement and/or changes were accepted."

Financial Aid Year 2019-2020

You have submitted your award acknowledgement. It is currently in Pending status. Check back later to see if your acknowledgement and/or changes were accepted.

This is your initial financial aid award notification. You may select the link to display a printable copy of your award notification letter.

      Last Updated   10/18/2019 4:22:18PM   **Status**   Pending Update

Job Aid

9. *NOTE: Contact the Financial Aid Office for assistance if changes are required after you have accepted or delined your awards.*

    If no further action is required, click the **Student Center** option from the **go to …** drop-down list, and then click the **GO!** button, or click the Student Center link on your menu bar.

Date Created: 10/24/2019