View 1098-T

Note to Alumni and Former Students: PeopleSoft Self Service Access is provided for a period of five (5) years beyond a student's graduation or separation date. You must use the network logon ID you had as a student for access. If you do not remember your network logon ID, please contact:

- LSU Health Shreveport graduate/former student, please call the Shreveport Service Desk at (318) 675-6506
- LSUHSC New Orleans graduate/former student, please call the New Orleans Help Desk at (504) 568-HELP or (800) 303-3290

Please refer to the Sign On and Sign Off Instructions for additional information on signing on to PeopleSoft.

To view and or print your 1098-T:

My Favorites Student Center	WEB1	▼ LSUHSC Homepage
	My Favorites	Student Center

1. Click the **Student Center** option.

My Account	Account Summary
Account Inquiry	You owe 750.00.
View\Print Invoices	Due Now 750.00
	Future Due 0.00
Account Activity	** You have a past due balance of 750.00. **
Charges Due Payments Pending Financial Aid	This may not reflect recent changes to your tuition and fees. For an updated balance, click on Accour Inquiry.
View 1098-T other financial	Currency used is US Dollar

Make a Payment **b**

- 2. Click the **Other Financial** list.
- 3. Click the View 1098-T list item.
- 4. Click the **Go** button.

	View 1098-	-T				
General		Box <u>A</u> mount	<u> </u>			
	Tax Year	Version	Federal Tax ID	Institution	Printed Date	Transmittal Date
	2012	Original	726087770	LSU Health Sciences Center	01/28/2013	03/26/2013
1	2011	Original	726087770	LSU Health Sciences Center	01/27/2012	03/29/2012

5. Click the **Tax Year** desired for the 1098-T you want to view and print. Click the printer icon on your browser to print the 1098-T on your default printer.

NOTE: Make sure you disable the pop-up blockers to display your 1098-T.

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_		CORRE	ECTED		
ľ	FILER'S name, street address, city,	state, ZIP code, and telephone number	1 Payments received for qualified tuition and related	OMB No. 1545-1574	
	422 Balivas Street, Baser 620		expenses		Tuition
100	433 Bolivar Street, Room 020	\$	2012		
	New Orleans LA	70112	2 Amounts billed for qualified tuition and related expenses		Statement
	Accounting Services	504/568-8308	\$	Form 1098-T	
	FILER'S federal identification no.	STUDENT'S social security number	3 If this box is checked, your e	ducational institution	Copy B
	1100007790		has changed its reporting method for 2012		For Student
	STUDENT'S name		4 Adjustments made for a	5 Scholarships or grants	
	Weight Land	Lon Parts	prior year		
			\$	\$	This is important
	Street address (including apt. no.)		6 Adjustments to	7 Checked if the amount in	tax information
	433 Bolivar Street		scholarships or grants	box 1 or 2 includes	furnished to the
	City, state, and ZIP code		ior a prior year	period beginning January -	Internal Revenue
	New Orleans LA	70112 USA	\$	March 2013	Service.
	Service Provider/Acct. No. (see ins	tr.) 8 Check if at least	9 Checked if a graduate	10 Ins. contract reimb./refund	
	1010000	half-time student 🗸	student 🗸	\$	
	Form 1098-T	(keep for your records)		Department of the Treasury -	Internal Revenue Service

6. Click the **Close** button.

General	Box <u>A</u> mount								
ax Year	Version	Federal Tax ID	Institution	Printed Date	Transmitta Date				
2012	Original	·********	LSU Health Sciences Center	01/28/2013	03/26/2013				
011	Original		LSU Health Sciences Center	01/27/2012	03/29/2012				
Account Inquiry Account Services									

7. Click the **Box Amount** tab to view box amounts displayed on the 1098-T statement. To view details, click the hyperlink of the amount field. If there is no hyperlink on the amount field, detail information is not available..

Tax Year	Version	Payments Received	Amount Billed	Prior Year Adjustments	Scholarships or Grants	Prior Year Gra Adjustments
2012	Original	10.000				1 03/26/2013
2011	Original	ALC: N			-	

8. Click the **Payment Received** link to view the details of that payment amount.

23	10.10	Grad. Studies Fee Waivers, NO	General Fees		1127		08/24/2012
24	1003-101	Grad. Studies Fee Waivers, NO	Non Resident	Fees	1127		08/24/2012
25	101-101	Misc. Scholarship, NO #1	Tuition		1127		08/24/2012
26	1000000	Grad. Studies Fee Waivers, NO	Tuition		1127		08/24/2012
<u>Ret</u>	urn to View :	<u>1098-T</u>					
<u>A</u>	ccount Inqu	iry Account Services					
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9. Click the **Return to View 1098-T** link.

View 1098-T									
<u>G</u> eneral	Box Amount								
Tax Year	Version	Payments Received	Amount Billed	Prior Year Adjustments	Scholarships or Grants	Prior Year Grant Adjustments			
2012	Original								
2011	Original	BRANBI			Distance:				
Account Inquiry Account Services									
Student Center									

- 10. Click the **Student Center** list item.
- 11. Click the **GO** button to return to the Student Center page.