

Chancellor's Memorandum
CM-44 – Campus Security Policy

To: Vice Chancellors, Deans, Administrative Staff, Department Heads, and Students.

From: LSU Health Sciences Center New Orleans Chancellor

March 12, 2014

This Chancellor's Memorandum supersedes Chancellor's Memorandum #44 – Violence in the Workplace Policy dated May 4, 2000.

All LSUHSC-NO employees and students have a reasonable expectation to a safe and secure working and learning environment free of threats and assaults. Employees and students also have a responsibility to help insure the safety and security of the LSUHSC-NO campus. Louisiana State University Health Sciences Center New Orleans is committed to maintaining a campus free from violence including sexual assaults, threats of violence including verbal and non-verbal threatening behavior, and harassment. Such behavior is unacceptable and is not permitted on the LSUHSC-NO campus.

LSU Health Sciences Center will take positive action to ensure that the following will be implemented throughout all work environments within its jurisdiction.

- The commitment of management, employees and students to promote a positive, respectful, and safe working and learning environment that fosters employees' and students' security, safety, and health.
- Zero tolerance for the occurrence of violence, aggressive acts, verbal or nonverbal threatening behavior and harassment on the campus.
- Prohibiting acts or threats of violence, aggression, verbal or nonverbal threatening behavior and harassment by or against employees and/or students at all work sites and wherever LSUHSC business is conducted.
- Minimize the chance of exposure of employees and students to violent, threatening, or harassing situations by implementing effective security measures, procedures and practices.
- Educate employees and students to increase their awareness about security, health and safety concerns and train them how to properly respond in the event that a violent, threatening or harassing situation occurs.

The Vice Chancellor for Administrative, Community & Security Affairs shall be responsible for developing and maintaining the Campus Violence Risk Reduction Plan with the assistance and support of other University departments as necessary including, but not limited to:

- The Vice Chancellor for Administrative, Community & Security Affairs shall be responsible for publishing the Annual Security and Safety Report.
- University Police who are responsible for providing legal enforcement, and responding to reports of crime and violence on campus.
- The Campus Assistance Program who is responsible for providing counseling and other services to witnesses and victims of violence.
- The Office of Compliance Programs who is responsible for delivering Violence Awareness training and conducting audits of the Campus Violence Risk Reduction Plan.
- Environmental Health and Safety who is responsible for developing and maintaining the University's Emergency Response Plan and publishing the Annual Fire Safety Report.

- Information Services who is responsible for preparing messages to communicate critical information to faculty, staff and students.
- Computer Services who is responsible for facilitating the delivery of such messages via electronic means.

Maintaining a working and learning environment free of threats and violence requires the commitment, involvement, and cooperation of management, employees and students. A unified approach toward implementation of the Campus Security Policy will enable us to achieve our goal of providing and working in a safe environment. The attached Campus Violence Risk Reduction Plan provides detailed information on complying with this policy and is incorporated into this policy by reference. Persons who fail to adhere to the Campus Security Policy are subject to administrative disciplinary actions up to, and including, termination of employment or expulsion from school. The Vice Chancellor for Administrative, Community & Security Affairs shall periodically review and revise the Campus Violence Risk Reduction Plan as necessary to ensure its effectiveness in reducing campus violence and compliance with applicable laws and regulations.

[Campus Violence Risk Reduction Plan](#)