

## QEP Committee Meeting March 14, 2014

**Present:** Levitzky, Smith, Tartavouille, Halloran, Andrieu, Brisolaro, Gaston, Gunaldo, Deniakos, English

**QEP Lead Evaluator Update:** We have 2 names to submit to our vice president at SACS – Amy Blue and Susan Mackintosh. **Sandra** is finalizing their biographies and Mike will send them in when they are complete.

**Update on 1<sup>st</sup> survey to faculty and students:** Our timeline for sending needs assessment surveys has been altered:

Survey 1 – student and faculty knowledge of IPE – goes out 2/24, ends 3/24

Survey 2 – student and faculty attitudes regarding IPE – goes out 3/31, ends 4/14

Survey 3 – request for catch phrase / slogan – goes out 4/22, ends 5/19

Analyzing the data from survey 1: Percentages of “correct” answers by faculty and students from each school as compared with the committee’s opinions. The **survey work group** will also meet to review free text answers to identify potential opportunities for IPE out of existing activities.

For survey 2, the group accepted the RIPLS because of its widespread use and acceptance as a valid instrument. In addition to sending it to students and faculty, **Robin** will ask administrators at Touro, Children’s, and ILH if the survey can be distributed to their staff members.

**Update on Public Outreach:** The students (**Priscilla** as lead) will generate a flyer that advertises a contest to generate ideas for an IPE catchphrase. This flyer will include a brief definition of IPE and any incentive that we can offer. Ideally, a catchphrase would emerge and be ready for “launching” at IPE day (see below). **Mike and Robin** will meet with Dr. Moerschbaecher next week to identify places to put the flyer, e.g. electronic boards and to discuss potential incentives for participation.

**Update on putting QEP section on website:** Shannon Cian will help us put a QEP site on our website. It is desired that each school’s homepage have a visible icon in addition to the institutional academic affairs site.

**Update on IPE Day:** **Sandra** will continue to follow up with the timing of this event – aiming for summer

### **Implementation Strategies and Initiatives:**

We identified 3 strategies that will help us achieve our goal of increased IPE. Each of these strategies includes a number of specific initiatives. These are attached in a separate document. At our next meeting, we will examine each initiative with respect to feasibility, implications, cost, and impact.

**Next meeting: Tuesday April 8 at 1:00 pm – Learning Center Room TBA**