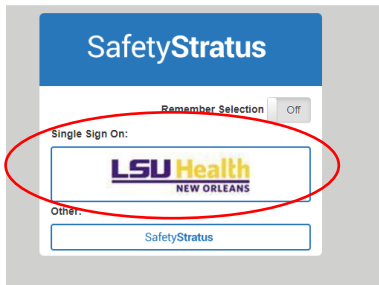
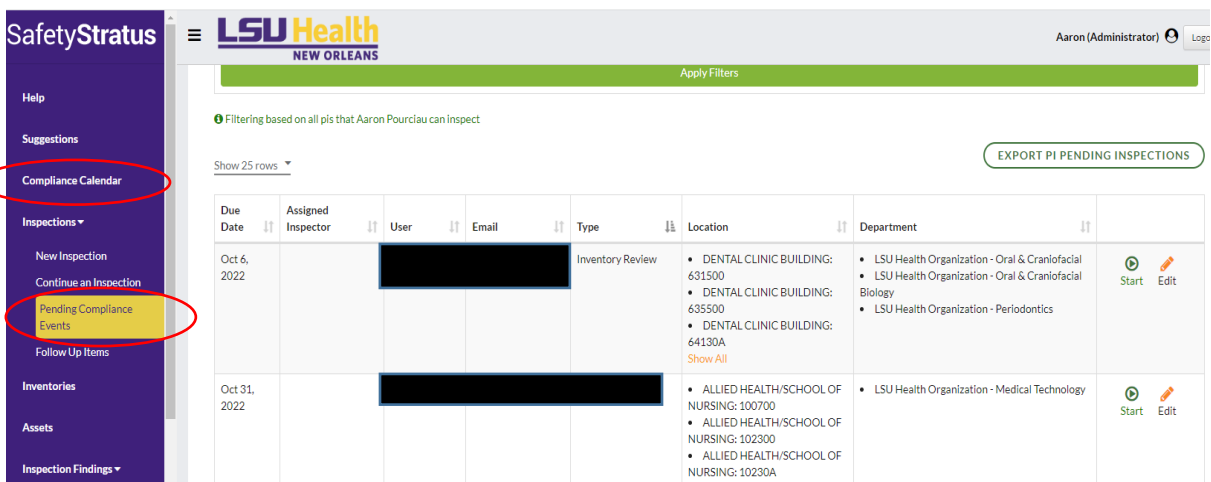


LSUHSC – PI User Guide – Annual Chemical / Biological Inventory Confirmations Guide:

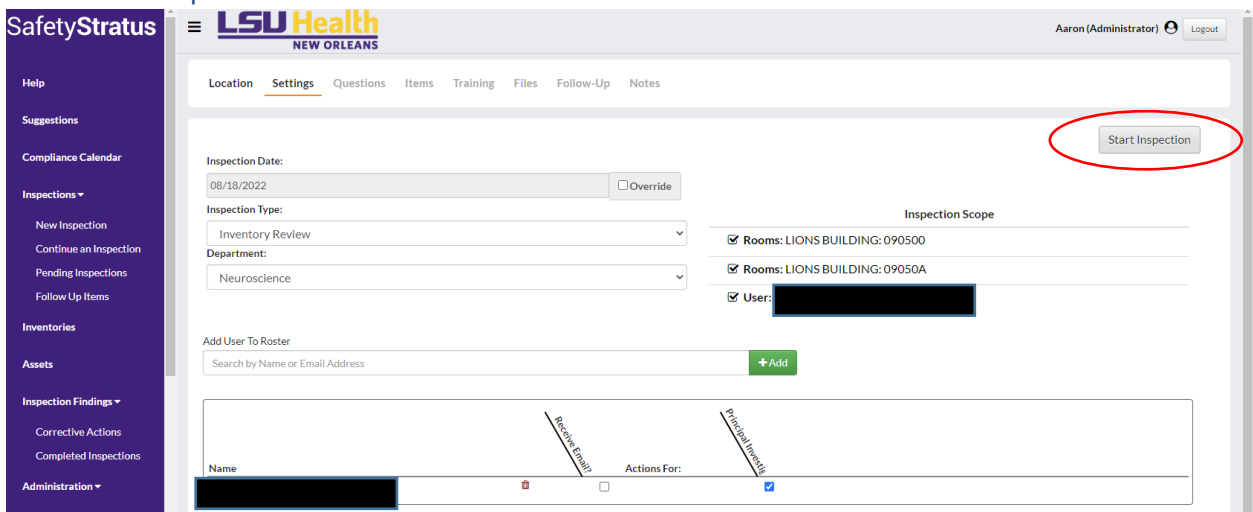
- 1) Login in to SafetyStratus software: <https://labcliq.com/l/lsu/>



- 2) Select either the 'compliance calendar' or 'pending compliance events' menu on left of the screen.



- 3) Select 'Start' to launch the inventory confirmation inspection.
- 4) Select 'Start Inspection'



- 5) Select 'Yes' to confirm you have reviewed your chemical & biological inventories if they are up to date. Then select 'complete inspection' to submit your response.

LSU Health
NEW ORLEANS

Aaron (Administrator) Logout

Location Settings Questions Items Training Files Follow-Up Notes **Complete Inspection** Save and Exit Review Inspection

Tips on Adding Photos & Comments

When attaching photos or entering comments, make sure you select the most appropriate place to do so:

- If you wish to attach a photo/make a comment for a question (i.e. no action being generated), then use the 'Attach File' button and/or comment box located just below the question.
- If you wish to attach a photo/make a comment so that they appear with a corrective action, then you must use the 'Attach File' button and/or comment box located at the bottom of the Corrective Action window.

Category: Inventory Review Save

I have reviewed my chemical and biological inventories and verified they are up to date.

Yes
 No
 N/A

Enter comments to attach to this question (not associated with a corrective action).

Attach File Save

6) Confirm your selection by selecting 'Complete'.

LSU Health
NEW ORLEANS

Aaron (Administrator) Logout

Location Settings Questions Items Training Files Follow-Up Notes **Complete Inspection** Save and Exit Review Inspection

Once completed, changes can no longer be made to the inspection.

- Click "Complete" to continue.
- Click "Go Back" to return to the inspection.

Complete Go Back

Tips on Adding Photos & Comments

When attaching photos or entering comments, make sure you select the most appropriate place to do so:

- If you wish to attach a photo/make a comment for a question (i.e. no action being generated), then use the 'Attach File' button and/or comment box located just below the question.
- If you wish to attach a photo/make a comment so that they appear with a corrective action, then you must use the 'Attach File' button and/or comment box located at the bottom of the Corrective Action window.

Category: -Saved- Inventory Review Save

I have reviewed my chemical and biological inventories and verified they are up to date.

Yes
 No
 N/A

Enter comments to attach to this question (not associated with a corrective action).

Attach File

Thank you for confirming your annual biological & chemical inventories are updated!

Please contact EH&S at safety@lsuhsc.edu or calling 504-568-6585 if assistance needed.

The SafetyStratus Resources page can also assist on updating your inventories if needed, which can be found here: <https://www.lsuhs.edu/admin/pfm/ehs/safetystratus-resources.aspx>