

INSTITUTIONAL REVIEW BOARD
HIPAA De-Identification Form for Research

Principal Investigator Name _____ IRB # _____

Department _____ Phone _____ Fax _____

Research that involves the use of "de-identified" protected health information (PHI) is exempt from HIPAA requirements **if all** of the following subject identifiers (individual, employer, relatives, etc) are removed:

- Names
- Address — (All geographic subdivisions smaller than a State including street address, city, county, precinct, zip code, and their equivalent geocodes, except for the initial three digits of a zip code if, according to the current publicly available data from the Bureau of the Census: (initial 3 digits if geographic unit contains less than 20,000 people, or any other geographical codes).
- Dates (except for years)
 - Birth Dates
 - Admission Dates
 - Discharge Dates
 - Date of Death
 - Ages >89 and all elements of dates (including year) indicative of such age, EXCEPT that such ages and elements may be aggregated into a single category of >90
- Telephone Numbers / Fax Numbers
- E-mail Addresses / Web Universal Resource Locators (URLs) / Internet Protocol (IP) Address Numbers
- Social Security Numbers
- Medical Record Numbers
- Health Plan Beneficiary Numbers
- Account Numbers
- Certificate / License Numbers
- Vehicle Identifiers and Serial Numbers
- Device Identifiers and Serial Numbers
- Biometric Identifiers (e.g. finger or voice prints)
- Full face photographic images and any comparable images
- Any other unique identifying number, characteristic, or code

**I certify that the PHI received or reviewed by the research team for this study
does not include any of the above identifiers.**

Signature of Principal Investigator

Date

Approved by:

IRB Chair or Designee

Date

Note ► The Privacy Rule states that information will be considered identifiable if the covered entity knows that the identity of the person may still be determined.