

January 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1 New Year Holiday Bank Holiday	2
3	4 Co. 003 Off Cycle Dec 2020 Monthly Pay Day	5	6	7	8 Resident Begin / Close Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet	9
10	11 Timesheet Entry Due (12/28/2020 - 01/10/2021) Co. 003 Bi-Weekly	12	13 Co.001 Biweekly Closes	14	15 Bi-Weekly Pay Day Resident Pay Day Co. 003 Monthly Begin/Close Electronic PER3 Deadline	16
17	18 Martin Luther King Day Bank Holiday	19 Co. 003 Off Cycle Co. 001 Monthly Begins	20	21 Co. 001 Monthly Ends	22 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begins/Closes	23
24	25 Timesheet Entry Due (01/11/2021 – 01/24/2021) Co. 003 Bi-Weekly	26	27 Co. 001 Bi-Weekly Closes	28	29 Bi-Weekly Pay Day Monthly Pay Day Resident Pay Day	30
31	1	2	3	4	5	6

February 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 Co. 003 Off Cycle	2	3	4	5 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close	6
7	8 Timesheet Entry Due (01/25/2021 – 02/07/2021) Co. 003 Bi-Weekly	9	10 Co. 001 Biweekly Closes	11	12 Bi-Weekly Pay Day Resident Pay Day Electronic PER3 Deadline	13
14	15 BANK HOLIDAY HCSD Mardi Gras Holiday Co. 001 Monthly Begins	16 Mardi Gras Holiday	17 Co. 003 Off Cycle	18 Co. 003 Monthly Begin / Close	19 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close Co. 001 Monthly Closes	20
21	22 Timesheet Entry Due (02/08/2021 – 02/21/2021) Co. 003 Bi-Weekly	23	24 Co. 001 Biweekly Closes	25	26 Bi-Weekly Pay Day Monthly Pay Day Resident Pay Day	27
28	1	2	3	4	5	6

March 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	1 Co. 003 Off Cycle	2	3	4	5 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close	6
7	8 Timesheet Entry Due (02/22/2021 – 03/07/2021) Co. 003 Bi-Weekly	9	10 Co. 001 Biweekly closes	11	12 Bi-Weekly Pay Day	13
14	15 Co. 003 Off Cycle Resident Pay Day Electronic PER3 Deadline	16 Co. 001 Monthly Begins	17	18 Co. 001 Monthly Ends	19 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Co. 003 Monthly Begin / Close	20
21	22 Timesheet Entry Due (03/08/2021 – 03/21/2021) Co. 003 Bi-Weekly	23	24 Co. 001 Biweekly Closes	25	26 Bi-Weekly Pay Day Resident Begin/Close	27
28	29 Co. 003 Off Cycle	30	31 Monthly Pay Day Resident Pay Day	1	2	3

April 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet	2 Good Friday Holiday Bank Holiday	3
4	5 Timesheet Entry Due (03/22/2021 – 04/04/2021) HCSD Easter Monday Holiday	6	7 Co. 003 Bi-Weekly Begin / Close Co. 001 Biweekly Closes	8	9 Bi-Weekly Pay Day Resident Begin/Close	10
11	12 Co. 003 Off Cycle Electronic PER3 Deadline	13 Co. 001 Monthly begins	14	15 Resident Pay Day Co. 001 Monthly Ends	16 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Co. 003 Monthly Begin / Close	17
18	19 Timesheet Entry Due (04/05/2021 – 04/18/2021) Co. 003 Bi-Weekly	20	21 Co. 001 Biweekly Closes	22	23 Bi-Weekly Pay Day Resident Begin/Close	24
25	26 Co. 003 Off Cycle	27	28	29	30 Co. 003 Off Cycle Pay Day Monthly Pay Day Resident Pay Day Co. 003 Biweekly Paysheet	1

May 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1
2	3 Timesheet Entry Due (04/19/2021 – 05/02/2021) Co. 003 Bi-Weekly	4	5 Co. 001 Biweekly Closes	6	7 Bi-Weekly Pay Day Resident Begin/Close	8
9	10 Co. 003 Off Cycle Electronic PER3 Deadline	11 Co. 001 Monthly Begins	12	13 Co. 001 Monthly Closes	14 Co. 003 Off Cycle Pay Day Resident Pay Day Co. 003 Monthly Begin / Close Co. 003 Biweekly Paysheet	15
16	17 Timesheet Entry Due (05/03/2021 – 05/16/2021) Co. 003 Bi-Weekly	18	19	20	21 Bi-Weekly Pay Day Resident Begin/Close	22
23	24 Co. 003 Off Cycle	25	26	27	28 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Pay Day Monthly Pay Day	29
30	31 Memorial Day Bank Holiday HCSD Holiday	1	2	3	4	5

June 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31 Timesheet Entry Due (05/17/2021–5/30/2021)	1	2 Co. 003 Bi-Weekly Begin / Co. 001 Biweekly Closes	3	4 Bi-Weekly Pay Day	5
6	7 Co. 003 Off Cycle	8	9	10	11 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close	12
13	14 Timesheet Entry Due (05/31/2021 – 06/13/2021) Co. 003 Bi-Weekly	15 Resident Pay Day	16 Co. 001 Biweekly Closes	17	18 Bi-Weekly Pay Day Co. 003 Monthly Begin/Close	19
20	21 Co. 003 Off Cycle Electronic PER3 Deadline	22 Co. 001 Monthly begins	23	24 Co. 001 Monthly closes	25 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close	26
27	28 Timesheet Entry Due (06/14/2021 – 06/27/2021) Co. 003 Bi-Weekly	29	30 Monthly Pay Day Resident Pay Day Co. 001 Biweekly Closes	1	2	3

July 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2 Bi-Weekly Pay Day	3
4 Independence Day	5 Independence Holiday Observed Bank Holiday	6 Co. 003 Off Cycle	7	8	9 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close	10
11	12 Timesheet Entry Due (06/28/2021 – 07/11/2021) Co. 003 Bi-Weekly	13	14 Co. 001 Biweekly Closes	15 Resident Pay Day	16 Bi-Weekly Pay Day Co. 003 Monthly Begin / Close	17
18	19 Co. 003 Off Cycle Electronic PER3 Deadline	20 Co. 001 Monthly Begins	21	22 Co. 001 Monthly Ends	23 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close	24
25	26 Timesheet Entry Due (07/12/2021 – 07/25/2021) Co. 003 Bi-Weekly	27	28 Co. 001 Biweekly Closes	29	30 Bi-Weekly Pay Day Monthly Pay Day Resident Pay Day	31

August 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Co. 003 Off Cycle	3	4	5	6 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close	7
8	9 Timesheet Entry Due (07/26/2021 – 08/08/2021) Co. 003 Bi-Weekly	10	11 Co. 001 Biweekly closes	12	13 Bi-Weekly Pay Day Resident Pay Day	14
15	16 Co. 003 Off Cycle Electronic PER3 Deadline	17 Co. 001 Monthly Begins	18	19 Co. 001 Monthly Ends	20 Co. 003 Off Cycle Pay Day Co. 003 Monthly Begin / Close Co. 003 Biweekly Paysheet	21
22	23 Timesheet Entry Due (08/09/2021 – 08/22/2021) Co. 003 Bi-Weekly	24	25 Co. 001 Biweekly closes	26	27 Bi-Weekly Pay Day Resident Begin/Close	28
29	30 Co. 003 Off Cycle	31 Monthly Pay Day Resident Pay Day	1	2	3	4

September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet	4
5	6 Labor Day Holiday Bank Holiday	7 Timesheet Entry Due (08/23/2021 – 09/05/2021)	8 Co. 003 Bi-Weekly Begin / Close Co. 001 Biweekly Begin/Close	9	10 Bi-Weekly Pay Day Resident Begin/Close	11
12	13 Co. 003 Off Cycle Electronic PER3 Deadline	14 Co. 001 Monthly Begins	15 Resident Pay Day	16 Co. 001 Monthly Ends	17 Co. 003 Off Cycle Pay Day Co. 003 Monthly Begin / Close Co. 003 Biweekly Paysheet	18
19	20 Timesheet Entry Due (09/06/2021 – 09/19/2021) Co. 003 Bi-Weekly	21	22 Co. 001 Biweekly Closes	23	24 Bi-Weekly Pay Day Resident Begin/Close	25
26	27 Co. 003 Off Cycle	28	29	30 Monthly Pay Day Resident Pay Day	1	2

October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet	2
3	4 Timesheet Entry Due (09/20/2021 – 10/03/2021) Co. 003 Bi-Weekly	5	6 Co. 001 Biweekly closes	7	8 Bi-Weekly Pay Day Resident Begin/Close	9
10	11 Columbus Day Bank Holiday Co. 003 Off Cycle	12	13	14	15 Co. 003 Off Cycle Pay Day Co. 003 Monthly Begin / Close Co. 003 Biweekly Paysheet Resident Pay Day	16
17	18 Timesheet Entry Due (10/04/2021 – 10/17/2021) Co. 003 Bi-Weekly	19 Electronic PER3 Deadline	20 Co. 001 Monthly Begins Co. 001 Biweekly closes	21	22 Bi-Weekly Pay Day Co. 001 Monthly Ends	23
24	25 Co. 003 Off Cycle Resident Begin/Close	26	27	28	29 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Monthly Pay Day Resident Pay Day	30
31	1	2	3	4	5	6

November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 Timesheet Entry Due (10/18/2021 – 10/31/2021) Co. 003 Bi-Weekly	2	3 Co. 001 Biweekly closes	4	5 Bi-Weekly Pay Day	6
7	8 Co. 003 Off Cycle	9	10	11 Veterans Day bank Holiday	12 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close	13
14	15 Timesheet Entry Due (11/01/2021 – 11/14/2021) Co. 003 Bi-Weekly Resident Pay Day	16	17 Co. 001 Biweekly Closes	18	19 Bi-Weekly Pay Day Co. 003 Monthly Begin / Close Electronic PER3 Deadline	20
21	22 Co. 003 Off Cycle Co. 001 Monthly Begins	23	24 Co. 001 Monthly Ends Co. 003 Biweekly Paysheet Co. 003 Off Cycle Pay Day Resident Begin/Close	25 Thanks Giving Bank Holiday Bank Holiday	26 Thanks Giving Holiday	27
28	29 Timesheet Entry Due (11/15/2021 – 11/28/2021) Co. 003 Bi-Weekly	30 Monthly Pay Day Resident Pay Day	1	2	3	4

December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1 Co. 001 Biweekly closes	2	3 Bi-Weekly Pay Day	4
5	6 Co. 003 Off Cycle	7	8	9	10 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close	11
12	13 Timesheet Entry Due (11/29/2021 – 12/12/2021) Co. 003 Bi-Weekly	14	15 Co. 001 Biweekly closes Resident Pay Day	16	17 Bi-Weekly Pay Day Co. 003 Monthly Begin / Close Electronic PER3 Deadline	18
19	20 Co. 003 Off Cycle Co. 001 Monthly Begins	21	22 Co. 001 Monthly Ends	23 Co. 003 Off Cycle Pay Day Co. 003 Biweekly Paysheet Resident Begin/Close	24 Christmas Holiday Bank Holiday	25 Christmas Holiday Bank Holiday
26	27 Christmas Holiday Timesheet Entry Due (12/13/2021 – 12/26/2021) Co. 003 Bi-Weekly	28 Christmas Holiday	29 Christmas Holiday Co. 001 Biweekly closes	30 Christmas Holiday	31 Bi-Weekly Pay Day Resident Pay Day Monthly payday	1