Welcome Liaisons!

April 2021 Meeting
AGENDA

• Dione Heusel – Consultant, Chief of Staff – HRM Consulting
  • Return to Work Update
  • Testing & Unvaccinated Employees

• Alicia Breazeale – Benefits
  • FFCRA Updates

• Matt Bonneau – Talent Development
  • Team Updates
  • Performance Management Update

• Shauna Caputo – Talent Acquisition
  • Hiring from Sanctioned Countries
  • Background checks for minors

• Mark Gele -- HRIS
  • Michelle Sharp, AD HRIS, Intro
  • Updates on the Leave system
Return to Work Update

- Currently 75%
- Anticipated return to 100% by the Fall
- Vaccine appointments available!
Dione Heusel  
HR Consultant

Reminders:

Testing on Campus

- Seton Building
- Campus Health Clinic: (504-412-1995)
- Type of Test: PCR Nasopharyngeal Swab

Unvaccinated Faculty/Staff

- If direct reports are not tested according to guidelines, supervisors will be notified
- Refusal to submit to required testing: Disciplinary action up to and including termination, as provided by law, unless ADA accommodation is made
FFCRA Updates

- Extended until 9-30-2021
- If previously exhausted, cannot be used again
- Benefits to track positive COVID-19 Test and Release
- Departments to track hours
- Leave can be used for:
  - Getting the vaccine (Up to 4 hours)
  - Recovering from illness or condition related to getting vaccinated
  - Post COVID-19 exposure if getting a test or awaiting test results
- New FMLA shared inbox: HRMFMLA@lsuhsc.edu
Talent Development Team Updates

- Subtractions
- Addition

Performance Management

- Updates on the PMP (Unclassified)
- PES Cycle (Classified)
Sanctioned Countries

• Stay tuned; more details to come

Background Checks for Minors

• Provide name of employee and guardian’s email address to send invitation
• During consent process, the minor will be required to provide name and address of their guardian
• I-9: (See following link):
  https://www.uscis.gov/i-9-central/complete-correct-form-i-9/minors
Introducing:

Michelle Sharp
Assistant Director, HRIS
Leave Request System Updates

• Biggest hurdle to simplifying is Multi-factor Authentication
• MFA protects sensitive data
• Off-campus access to applications has increased post-COVID, which requires MFA
• Complete leave requests while connected to the on-campus network if possible
Questions?