



LSU Health
NEW ORLEANS

Welcome Liaisons!

April 2021 Meeting

AGENDA

- **Dione Heusel – Consultant, Chief of Staff – HRM Consulting**
 - Return to Work Update
 - Testing & Unvaccinated Employees
- **Alicia Breazeale – Benefits**
 - FFCRA Updates
- **Matt Bonneau – Talent Development**
 - Team Updates
 - Performance Management Update
- **Shauna Caputo – Talent Acquisition**
 - Hiring from Sanctioned Countries
 - Background checks for minors
- **Mark Gele -- HRIS**
 - Michelle Sharp, AD HRIS, Intro
 - Updates on the Leave system

Return to Work Update

- **Currently 75%**
- **Anticipated return to 100% by the Fall**
- **Vaccine appointments available!**

Reminders:

Testing on Campus

- **Seton Building**
- **Campus Health Clinic: (504-412-1995)**
- **Type of Test: PCR Nasopharyngeal Swab**

Unvaccinated Faculty/Staff

- **If direct reports are not tested according to guidelines, supervisors will be notified**
- **Refusal to submit to required testing: Disciplinary action up to and including termination, as provided by law, unless ADA accommodation is made**

FFCRA Updates

- Extended until 9-30-2021
- If previously exhausted, cannot be used again
- Benefits to track positive COVID-19 Test and Release
- Departments to track hours
- Leave can be used for:
 - Getting the vaccine (Up to 4 hours)
 - Recovering from illness or condition related to getting vaccinated
 - Post COVID-19 exposure if getting a test or awaiting test results
- New FMLA shared inbox: HRMFMLA@lsuhsc.edu

Talent Development Team Updates

- **Subtractions**
- **Addition**

Performance Management

- **Updates on the PMP (Unclassified)**
- **PES Cycle (Classified)**

Sanctioned Countries

- **Stay tuned; more details to come**

Background Checks for Minors

- **Provide name of employee and guardian's email address to send invitation**
- **During consent process, the minor will be required to provide name and address of their guardian**
- **I-9: (See following link):**

<https://www.uscis.gov/i-9-central/complete-correct-form-i-9/minors>

Introducing:



Michelle Sharp

Assistant Director, HRIS

Leave Request System Updates

- **Biggest hurdle to simplifying is Multi-factor Authentication**
- **MFA protects sensitive data**
- **Off-campus access to applications has increased post-COVID, which requires MFA**
- **Complete leave requests while connected to the on-campus network if possible**

Questions?