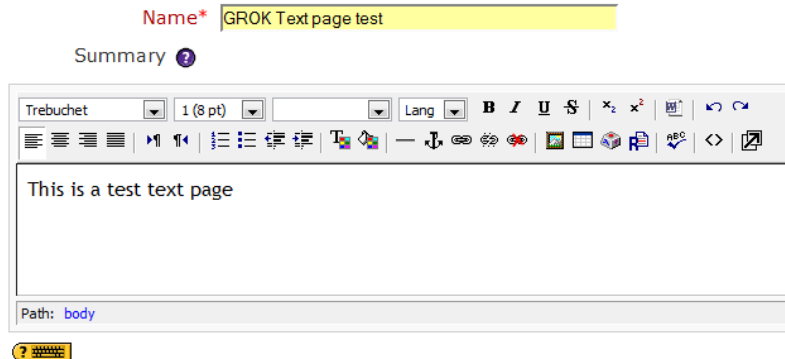


Moodle: Compose a Text Page

Creating a new text page is useful to disseminate information to students that may be too voluminous to fully display on the main page. The following article will show the user how to create such a page and the options associated with text pages.

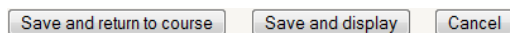
1. Make sure editing is turned on by clicking the **Turn editing on** button.
2. From the drop down menu labeled "Add a resource...", select **Compose a text page**.
3. Type a name for the text page and write a summary if it is desired.



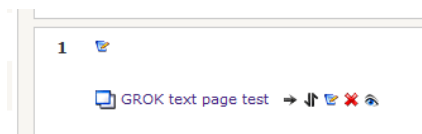
4. Use the "Full text" box to type in or paste the desired text.



5. Next, the user is able to choose from four different text formats:
 - Moodle auto-format - This option changes websites into links automatically (e.g. www.lsu.edu), retains line breaks, and allows for embedded HTML encoding.
 - HTML format - This option assumes the text is in pure HTML. There is no auto-formatting.
 - Plain text format - This option retains line breaks and spacing, but does not display HTML coding.
 - Markdown format - read [this Moodle help page](#) for information about the markdown format.
6. In the following section, the user can select for the text page to open either in the same browser window, or in a new pop-up window.
7. Click either **Save and return to course** or **Save and display**.



The new text page will appear on the course page.



To access the page, simply click on the name of the text page.

