

Minutes
Tuesday, August 13, 2019
3:30 pm-5:00 pm

Those present included:

- Allied Health—George Hebert, Kellie Camelford
- Dentistry – Priyanshi Ritwik
- Graduate Studies – Suresh Alahari, Diptasri Mandal
- Library – Marlene Bishop
- Medicine –Judy Crabtree, Sanjay Kamboj, John Hunt, Stefany Primeaux
- Nursing – David Kalil, Monchielle Bolds
- Public Health –Tekeda Ferguson, Tung-Sung Tseng, Evrim Oral, Lee McDaniel, Henry Nuss
- Ex Officio- Rebecca Bealer

Welcome: President Crabtree welcomed everyone to the meeting, including Mr. Ken Boe

Mr Boe addressed the Faculty Senate on current and upcoming IT department endeavors. Topics included:

- Development of IT infrastructural library
- IT office hours: 1 hour presentations by IT department on 3rd Thursday of every month. These will be in MEB seminar room 3; LSUSD room number will be announced closer to dates of presentations. These sessions are accessible by Zoom.
- MYLSUHSC page: shortcuts to useful links
- Zoom is available to LSUHSC for online meetings. Meetings can be recorded and stored in cloud. Users are encouraged to backup meetings from cloud. IT website has information on how to use Zoom
- Website redesigning: all schools represented on the committee. Timeline to complete website redesigning – 1 year
 - There are 3 subcommittees:
 - Content management system: timeline – 1 month
 - Redesign- RFP to use commercial designer – timeline 3 months
 - Policy committee: maintain uniform, unified and updated website
 - The process will need to be repeated approximately every 4 years
- Email archive: a vendor is needed to convert emails to Office 365. Timeline for this is ~1 year
- IT-related items which will be implemented for LSUHSC:
 - Drive encryption to prevent data breaches
 - Multifactor authentication to sign-in
 - Mobile application management (cell phones and tablets that use LSUHSC email/software)
- Digital signage updates:
 - These can now have pictures of faculty

- Congratulatory signage need approvals by Dean of respective school and Dr Moerschbaecher
- Guidelines for digital signage will be emailed to senators

Minutes of June and July Senate meetings were approved.

Coffee with a Cause is being hosted by Nursing School; flyer will be emailed to Senators.

New Business

- Ms Martin may be present for next Senate meeting
- Dr Crabtree will be meeting with Ms Terrie Cunningham on 8-14-19 regarding faculty performance management tool

Reports from Assemblies:

- Board of Supervisors- no report
- Allied Health – Introduced new senator: Kellie Camelford
- Dentistry – no report
- Graduate Studies – enrolled 14 new students, 5 MD PhD students. Graduate research day is on 11-8-19 at Human Development Center
- Nursing- hosting Coffee with a Cause on 8-23-19; introduced new Senator: Monchielle Bolds; received NLN Center of Excellence Award- annually only two nursing schools receive this designation
- Medicine – Introduced new Senators: John Hunt, Stefany Primeaux. Dean Nelson won the 2019 Spirit of Charity Award. Flyer will be emailed to Senators for information on reception.
- Public Health –the BPH program has been rolled back a year due to lack of enrollment.
- Library – hosting student breakfast on 8-28-19, 7:30-10:30 am in Library Commons

Discussion:

Senators asked if the 3% raise was approved. The approval has to come from Board of Supervisors, and the meeting is scheduled in September.

Questions were asked regarding staffing and hours worked when flooding occurred on 7-10-19. Does overtime need to be paid in certain specific situations? Upon discussion, this was a specific scenario and would best be addressed on an individual basis with HR.

Suggestion was made by Senators if UTip could provide information on flooded streets during weather alerts. Senators agreed on this, and further follow-up is needed.

Adjournment

Submitted by Priyanshi Ritwik