

LSU Health
NEW ORLEANS
FACULTY SENATE

Minutes

Tuesday, March 14, 2023

3:30pm-5:00pm, RCB, Chancellors Large Conference Room

Those present included:

- Allied Health—Michael Norman, George Hebert, Amber Weydert, Luther Gill
- Dentistry—Diedra Brewer-Hohensee (proxy for Molly Rosebush), Thomas Lallier, Xiaoming Xu
- Graduate Studies— Sanjay Kamboj (proxy for Suresh Alahari)
- Library—Sharon Duffy
- Medicine—Jennifer Cameron, Navya Nair (proxy for Kelly Gajewski), Judy Crabtree, Jennifer Hart (proxy for Elizabeth Wisner), Stefany Primeaux, Sanjay Kamboj
- Nursing— Adele Harrell (proxy for Cathy McAtee), Aimme McCauley, Sam Maudlin
- Public Health—Chih-yang Hu (proxy for Evrim Oral), Henry Nuss, Tung Sung Tseng, Reni Elewonibi
- Ex-Officio—Rebecca Bealer

Absent: Larry Bates, Shelly Dolan, Brittney Wright, Doug Johnston

Welcome and call to order 3:32pm by President Crabtree

Special Guests: Caesar Ruffin, Director of Campus Security and Richard Blackman, Chief of Police

- **State of campus security:**
 - Fourteen commissioned security personnel on campus, with two security companies supplementing security staff. An aggressive recruitment campaign is ongoing.
 - Security has access to all cameras on campus, mostly digital. Cameras on the Walk to Wellness are currently being upgraded to digital.
 - There have been three auto thefts recently. LSUHSC-Security has partnered with Hyundai to give out steering wheel locks to owners.
 - There is an intercom system on 1st floor buildings which access to intercom system. The plan is to eventually restore staff on 1st floor of each building on downtown campus.
 - Security is in the process of becoming more visible. Will be seeing bicycle patrols and will be ordering extra police vehicles.
 - Reminder that U-TIP is alive and well. (79516 LSUHSC then text info or phone #). It comes to Richard Blackman, officers respond promptly. Can also use the LSU Shield app. Once downloaded, this app allows you to share location with friends, set timers, etc. "See something, say something"
- **Discussion:**
 - Concern that information in notices emailed to Faculty/Staff/Students regarding "incidents" are being interpreted negatively. Faculty Senate recommended that emails are sent from Mr. Ruffin and Chief Blackman. Mr. Ruffin is currently in discussions to streamline the notification process.
 - There is limited street lighting between the HDC and Roman St. Garage. A report was made to campus security, and this was forwarded to Facilities. Mr. Ruffin

reminded everyone that Officers are available to walk faculty/staff/students to different buildings, parked cars, etc. Officers patrol these areas at night.

- Crosswalks from campus to hospital, tried to discuss with city the possibility of lights and/or crosswalk. Senate has sent letter to VC Edwin Murray. No updates.
- A patient entrance or some way to control access of patients through facilities is needed. Suggestions were made and Mr. Rob Parker will be looking into these ideas.

Approval of February 2023 meeting minutes: Motion by Senator Kamboj, Second by Senator Lallier, none opposed.

President's Report:

The Executive committee met with Dr. Southerland on 3/9/23

- The Faculty Handbook is currently in revision and has been sent back to handbook committee for final checks. Will then be sent to the Faculty Senate for review.
 - Action item: Senators will be asked to review Faculty Handbook draft and make comments. Send comments to President Crabtree.
- Working to clarify rank assignments.
- Staff Senate is still in development.
- Student Health - needs an effective clinic manager in place, policies/procedures established/
- PeopleSoft vendor to be on campus.
- Digitizing posters from Research Days to build our digital archive in the Library. Currently posters are emailed to library staff, then library saves as an archive.
- Commencement – Lakefront Arena. Commencement will likely change in the future. Each year a cohort of nursing students graduates in December. Dr. Southerland wants to make both the May and December ceremonies equally important.
- Foreign Nationals Act – drafting a policy and process to comply with this act.
- Open Meetings Act – Faculty Senate must comply with this act.

Board of Supervisors Report (Senators Kamboj and Nuss)

- No meeting. Next scheduled meeting is 04/21/23.

Old Business

- Senate Wellness and Development Committee Update
 - No updates
- Adding pronouns to IDs (Senators McCauley, Nair) – extra piece or lanyard?
 - Dr. Crabtree emailed Dr. Southerland 3/13/23
 - Action Item: Mr. Rob Parker will investigate pricing. This will be completely voluntary.
- Earthquake relief with Taniya DeSilva, Evrim Oral, Bradley Spieler and Jameel Ahmed. A link to World Central Kitchen has been distributed campus-wide so people can donate directly. <https://wck.org/>

- Letter recommending 360 evaluation of administrators (Senator Alahari)

- Letter approved by Senate via email and sent to Dr. Nelson 3/2/23
 - Response was supportive.
- SAHP concerns about turnover – Town Hall pending 3/15, 4pm
 - Human Resources plans to begin exit interviews to find out information about why people are leaving.
- SOD concerns about Civil Service positions and rate caps
 - Per VC Ben Lousteau, civil service sets the rates, however, as an institution we can make a case that it needs to be higher. This is done on a case-by-case manner. In July 2023, civil service will adjust rates for pay structures—adjustments could be between 20-30%
- Car chargers located on 4th floor of Roman garage, free for those that pay for parking. Also, four chargers on street by provided by Entergy. These are free for 1st year.

New Business

- Limited selection/hours of cafeteria – what happened to food trucks (Rob Parker)
 - Mr. Parker discussed staffing challenges. There are only 12 staff members serving the downtown cafeteria, dental school cafeteria and coffee kiosk.
 - Working on improving food options. There are currently two contracted vendors in the cafeteria. LSUHSC-NO has no control over food trucks. There is a pizza machine open 24/7.
- Faculty Evaluation concerns – drafting a letter to Dr. Nelson
- Future Senate guests
 - Jill Fragoso, CHRO – invited for April

Reports from Assemblies

Allied Health –Dr. Nelson’s Town Hall will be 3/15/23. Much discussion on the use of AI software. Students using it as a study aid, some are welcoming of technology. Some using it as a way of taking notes, can ask for a reference. Some undergrad institutions are beginning to ban the software. There are some discrepancies in information and citations that the software can give.

Dentistry –Asked by new Dean to rewrite their bylaws.

Graduate Studies – no representatives in attendance

Medicine – working on organizing and scheduling moves from MEB to CSRB, and CEB to CALS. FA awards nominations have been received.

Nursing – research day on March 31st, new student Veteran’s Assoc and new tutoring for undergraduates only.

Public Health – focused on strategic planning, Interim Dean trying to reorganize departmental structure for accreditation in 2025, get SOPH more “modern”. Research day in mid-April

Library – Library has subscription to RefWorks. Entered into transformative agreements with publishers, which will allow you to purchase subscription and publish without paying open access costs with BMJ Case Reports—can submit as many as want; J. Cell Biology, J. Exp Med, J. General Physiology.

Adjourn – 5:00pm: Senator Kamboj and Senator Weydert