



FACULTY SENATE

Meeting Minutes

Tuesday, August 8, 2023

3:30pm-5:00pm, CSRB Room 563

Those present included:

- Allied Health—Amber Weydert, Luther Gill, Brittney Wright, Alanna Glapion, Molly Quinn Jensen (proxy for Megan Majoue)
- Dentistry—Thomas Lallier, Molly Rosebush (also proxy for Diedra Brewer-Hohensee), A. C. Liles
- Graduate Studies—Doug Johnston
- Library—Sharon Duffy
- Medicine—Stefany Primeaux, Jennifer Cameron, Jennifer Hart, Sanjay Kamboj (also proxy for Maria Reinoso), Allison Augustus-Wallace, Michelle Korah-Sedgwick, Brian Lochlann McGee,
- Nursing—Shelly Dolan, Aimme McCauley, Jolie Harris, Jessica Teeter (also proxy for Sam Mauldin)
- Public Health—Henry Nuss, Mei-Chin Hsieh, Chih-yang Hu, Susanne Straif-Bourgeois, Tung-Sung Tseng
- Ex-Officio—Rebecca Bealer, Judy Crabtree
Absent: Andrew Catling (SGS)

Welcome and call to order by President McCauley 3:33pm

Special Guest: Christine Manalla, Director, Office of Institutional Effectiveness

- Presentation on The Southern Association of College and Schools Commission on College (SACSCOC) accreditation process
- Ms. Manalla introduced herself and described her office and her role at LSUHSC-NO
- Presentation slides will be sent along with these minutes
- We are due for the 10 year Reaccreditation in 2025
- The timeline for Reaccreditation was shared.
 - First deadline is 9/9/2024 for submission of Compliance Certification which contains answers for all 73 standards
 - Off-Site Peer Review is 11/ 5-8 /2024 when we will get feedback and areas where more work is needed
 - Advisory visit is 1/ 27-28 / 2025 which is a preparation for the actual site visit
 - The QEP and Focused report is due on 2/11/2025
 - On-Site Peer Review is the main event on 3/ 24-25 / 2025 and will involve meetings with admin, faculty, staff, students to explain how we are meeting all 73 standards
 - We will receive the results of the review on 12/4/2025 and will have a two year window to work on issues that were identified
- Steering Committee of 25 members has been assembled to work on SACS.
- Her office is available to help with specific program accreditation processes as well as SACS.

Approval of June 2023 meeting minutes: Motion by Senator Lallier, Second by Senator Kamboj, none opposed, motion passed.

President's Report (President McCauley)

- Pronouns
 - Faculty and Staff can request new ID badges and add their desired pronouns
 - Up to 73 options for pronouns but unknown how many can be selected per ID
 - Students will have this option in the future
 - This was largely the result of Faculty Senate involvement.
 - (UPDATE 8/14/23: Pronouns not yet available to Faculty as they are resolving a few remaining issues such as exact placement location on the badges.)
- Desire for Faculty Senate to establish Academies with three different focus – Clinical Practice, Education, Research
 - Issues could then be funneled to the appropriate group in Faculty Senate
 - May send poll to Senate to survey makeup of current Senate regarding these three areas
- Open meetings law requirements for Faculty Senate:
 - Agenda posted online 24 hours in advance
 - Agenda posted at meeting room 24 hours in advance
 - Anybody can attend in person but only Senators can vote; can use executive session if needed
 - Guests have 2-3 minute time limit for comments, at the end of the meeting, after reports.
- Standardizing operational processes for the HSC
 - Will help with SACS requirements of evidence
 - Distribution of a standardized template for meetings and agendas for all Health Science Center committees
 - Agendas and minutes will be sent to the Office for Institutional Effectiveness.
- Improved processes for matriculation
 - Spring and Winter Commencements for all programs starting this winter with full pomp and circumstance
- Financial Aid and Bursar Offices
 - Digital records archive is being created, starting with Financial Aid and Bursar offices
 - Anna Daigle is the new hire for Director in Financial Aid office
 - Hiring 3 additional staff in Registrar's office
- Grading practices
 - Initiating consistent grading among all HSC schools
 - Need to consistently state how each class is graded
 - Don't necessarily need to change any grading systems but need clearer definitions for courses
 - Will help with student rankings
- Desire to establish Office of Vice Chancellor of Research Science/Scholarship
- Strategic planning for HSC
 - Search is concluding and contract should be signed soon
 - Steering committee has been formed; Judy Crabtree is representing Faculty Senate
- Preparing for SACSCOC accreditation
 - It's likely that faculty will be requested to send their CV and a bio.
- Emerging issues

- Student and Employee Health Centers
 - Onsite clinics are desired
 - Don't want providers to also be students' instructors
- Patient care on campus
 - Need reliable support for patients seeking care on campus
 - Working on QR codes that can be read at door to gain entry; would expire after use
 - Better signage is needed to direct patients
 - Dr Nelson is aware that we are not a patient friendly campus
- Academic integrity
 - Exploring division of academic and non-academic violations and committees to manage grievances

Board of Supervisors Report (Senators Kamboj and Nuss)

- June meeting – Faculty requested continued support for faculty salary raises.
- Next meeting is scheduled for September 8

Old Business

- Follow-up - Faculty Assembly positions on faculty rank of Instructors and above in research and clinical tracks having voting privileges on academic and policy matters.
 - School of Medicine and School of Dentistry support this position
 - Other schools need to discuss in their Assemblies

New Business

- Recognize newly elected Senators
 - Pins were given to new Senators
- Recognition of Service by former Senators and Executive Council Senators
 - Plaques were given to Judy Crabtree (past president) and Stefany Primeaux (past secretary)

Reports from Assemblies

Allied Health –

- New Assembly officers are transitioning into roles.
- LSUHSC-NO won Award for Institutional Excellence and Innovation in Interprofessional Education and Collaborative Health Care from ASAHP and will receive the award at a ceremony at their conference in Ft Lauderdale in October.

Dentistry –

- New dental chairs are in use.
- New security plan is in place for Dental campus.
- One additional Senator is needed to replace Dr. Xiaoming Xu; it will be a one year continuation to complete his term.

Graduate Studies –

- Orientation started with 7 new students.
- New curriculum director and new curriculum program directors will be named soon.

Medicine –

- Three candidates will be supported to attend the Mid-Career Women Faculty Leadership Development Seminar with AAMC in Dec. Their fees and travel will be supported. Additional women can apply outside of SOM support until August 28.
- MEB demolition has been delayed due to clearing out spaces.
- CALS 1st floor large rooms will be ready to use starting in December.

Nursing –

- New Nursing Skills and Technology Center is in use and they are open to collaboration with other programs to utilize the new facility.
- Renovations are taking place on 5th floor of AH bldg. New lecture space is also needed and bids are still in process.
- Getting ready for SACS by working on handbook of processes for quality improvement

Public Health –

- Strategic planning is underway with new vision statement and program competencies as a result of combining programs.
- Upgrades were made to hardware in the lecture rooms so it is more user-friendly.
- Open positions need to be filled in new Academic Programs that start in 2024-25.

Library –

- Purging and shifting of bound journals is taking place on 5th floor to make space for IT data center.
- StatPearls has replaced BoardVitals. Instructors can contact the Library to get access for using it for quizzes and instruction.
- Ische Library has expanded hours to 11pm on Sunday – Thursday.

Open Comments:

- Concern regarding funding being removed for continuing education such as EdD program through LSU Shreveport
- SOPH has concern with new thermostats in building not working or rooms going from too hot to too cold; this is in newly renovated spaces.
- SON has concern with office room numbers changing with no advance notice. Unknown if Room Reservation system is being updated. Instructors need to provide correct information to students but changes were unannounced. This is occurring on the 3rd floor of the AH bldg.
- HDC building has had instances of random people entering and not knowing where they are or where they need to go on campus. There is no security stationed at doors.
- Lockdown browser in Moodle has to be “turned on” to activate. It is not turned on by default. Senator Weydert will send procedure of steps for activating. Her notes are attached to these minutes and can be shared with all instructors who use the lockdown browser feature in Moodle.

Adjourn – Motion by Senator Lallier, Second by Shelly Dolan. 4:53pm.