

LSU Health
NEW ORLEANS
FACULTY SENATE

Meeting Minutes
Tuesday January 15, 2025
3:30pm-5:00pm, CSRB-563

Those present included:

Allied Health - Luther Gill, Megan Guidry (proxy for Megan Majoue), Brandon Walker, Amber Weydert (also proxy for Brittany Hall)
Dentistry - Diedra Brewer-Hohensee, Thomas Lallier (also proxy for A. C. Liles), Molly Rosebush, Charles Taylor
Graduate Studies – Andrew Catling, Sonia Gasparini
Medicine - Suresh Alahari, Allison Augustus-Wallace, Jennifer Cameron, Jennifer Hart, Michelle Korah-Sedgwick (also proxy for Sanjay Kamboj), Brian Lochlann McGee, Maria Reinoso
Nursing - Laura Bonanno, Shelly Dolan (also proxy for Jessica Teeter), Jolie Harris (also proxy for Laura Bonanno after 4:15pm), Sam Mauldin
Public Health - Chih-yang Hu, Henry Nuss, Susanne Straif-Bourgeois (also proxy for Mei-Chin Hsieh), Tung-Sung Tseng
Library – Sharon Duffy
Ex-Officio - Rebecca Bealer
Absent: Aimme McCauley (Ex-Officio)

Welcome and call to order by President Lallier at 3:32PM

In accordance with the Louisiana Constitution, Article 12, Section 3, and La. R.S. 42:11-28, the Faculty Senate Meeting for the Louisiana State University Health Sciences Center – New Orleans is hereby convened.

Administrative Updates

Ben Lousteau - Interim Vice Chancellor for Administration and Finance

Update about impact of Super Bowl on student parking and campus:

- Three surface lots have been turned over to the Greater New Orleans Sports Foundation.
- Students have complained about the disruption to their parking lots:
 - Facilities is considering changing the hours they can access all floors of the Roman Garage; possibly to noon or 1pm; currently at 3:30pm on weekdays
 - Gravier Parking Garage is very open and not being fully utilized by students. Students can use the elevated walkway to access campus buildings from this garage.
 - Parking tickets will be issued starting 1/14 to all vehicles not parked in the proper spaces.
 - The Roman St Garage is considered a State asset so Facilities cannot give the spaces away to students while faculty/staff are paying a higher rate for them.
- Patient parking in the Roman St Garage was raised as a concern. There have been instances of patients trying to access the 1st floor and getting turned away because it is full. This may be due to students/staff/faculty parking on the 1st floor if they don't have a parking tag. If problem continues, police can be added to patrol and monitor the first floor.

Approval of December 2024 meeting minutes

Minutes approved in motion by Sen Taylor, Second by Sen. Weydert

Report from Board of Supervisors – Senator Nuss

No report.

President's Report - (Pres. Lallier)

Summary of meeting with Dr. Southerland will be shared after the meeting due to time constraints.

Faculty Handbook Committee Update – Sen Allison Augustus-Wallace

- Prior to the meeting, President Lallier sent out 14 proposals for revisions to the Faculty Handbook based on suggestions from the Faculty Handbook Subcommittee and input from the Senate Exec Committee. Document will be included with the minutes.
- Discussion was held on all proposed changes. Voice votes were called for each item and a simple majority was required to pass.

Item 1 – Section 10.7.2 - Academic Integrity Committee

Senate voted to approve two title changes recommended by the Handbook Committee:

Revision VIa: Rename Section 10.7.2: Initial Inquiry into Allegations of Scientific or Research Misconduct

Current Title: Initial Inquiry into Allegations of Scientific or Research Misconduct (pg.54)

New Title: Initial Inquiry into Allegations of Academic or Research Misconduct

Revision VIb: Rename Items 6 & 7: “Scientific Integrity Inquiry Committee”

Current Title: “Scientific Integrity Inquiry Committee”

New Title: “Academic and Research Integrity Committee”.

Item 2 – Section 2.4 - Academic Integrity Committee

Senate voted to approve the Faculty Executive Committee wording:

Proposed Revision I: 2.0 Definition of Faculty, Item 2.4 Administrators with Faculty Rank

Current policy: A faculty member who accepts an administrative position within LSUHSC-NO shall maintain their faculty status, rank, and tenure rights. (pg.20)

New wording: Add bullet point under this section

- “When a faculty member accepts an administrative appointment, the distribution of their effort and duties will be clearly defined in writing.”

Item 3 – Section 3.7.4 - Used SOM Criteria for Appointment

Senate voted to approve the Faculty Executive Committee suggestion to omit the change proposed by the Handbook committee:

Proposed Revision II: 3.0 Academic Appointments, Item 3.7.4 School policies governing appointments

Current Policy: Item 3.7.4 School policies governing appointments, page 26, will remain as written.

No change to current wording.

Item 4 – Section 6.3.1 - Proctoring Exams

Senate voted to approve Handbook Committee suggestion to add the activity:

Proposed Revision III: 6.0 Faculty Evaluation

Revision IIIa: 6.3.1 Teaching Activities: The body of the current policy located on pg. 32, will remain the same, but include the addition of the activity, “**Proctoring exams**”.

New wording: Add Proctoring Exams to list of Teaching Activities list

Item 5A – Section 6.3.2 - Scholarly Activity – Contracts

Senate voted to approve the Senate Executive Committee suggestion to add “and contracted reports.”

Revision IIIb: Research & Scholarship Activities

Current wording: Refereed and non-refereed publications

New wording: Refereed and non-refereed publications and contracted reports

Item 5B – Section 6.3.2 - International meetings

Senate voted to approve the Handbook Committee suggestion to add international

Current wording: Presentations at local and national meetings, conventions, and symposia

New wording: Presentations at local and national/international meetings, conventions, and symposia

Item 5C – Section 6.3.2 - Contract Renewals/Continuation

Senate voted to approve the Handbook Committee suggestion to add Renewal/Continuation to the activity but not the addition of the proposed list of types of grants/contracts

Current wording: Application for and awards of grants and contracts

New wording: Application/Renewal/Continuation for and awards of grants and contracts

Item 5D – Section 6.3.2 - PM-11 Contracts

Senate voted to approve the Faculty Executive Committee suggestion to omit the change proposed by the Handbook committee to add a new activity “Grant and contract activities that require the use of PM-11.”

Current policy: Item 6.3.2 Research & Scholarship Activities with current list of scholarly efforts

No change to current wording.

Item 5E – Section 6.3.2 - Program evaluation of Grants

Senate voted to approve the Handbook Committee suggestion to add a new activity to the list of scholarly efforts.

Current policy: Item 6.3.2 Research & Scholarship Activities with current list of scholarly efforts

New wording: Add the following item to the list of scholarly efforts:

- Program evaluation of grants and contracts (Research-Biomedical/Clinical/Nursing/Public Health/Workforce Development-Training Grants)

Item 5F – Section 6.3.2 - Program evaluation – Accreditation

Senate voted to approve the Handbook Committee suggestion to add a new activity to the list of scholarly efforts.

Current policy: Item 6.3.2 Research & Scholarship Activities with current list of scholarly efforts

New wording: Add the following item to the list of scholarly efforts:

- Program evaluation school/institutional curricula/accreditation

Item 5G – Section 6.3.2 - RIC Contracts

Senate voted to approve the Faculty Executive Committee suggestion to omit the change proposed by the Handbook committee to add a new activity “Securing of the awarding of

grants/contracts that qualify for incentives, such as the LSUHSC-NO Research Incentive Compensation (RIC) Program.”

Current policy: Item 6.3.2 Research & Scholarship Activities with current list of scholarly efforts

No change to current wording.

Item 6 – Section 6.3.4 - Administrative Activities

Senate voted to approve the Faculty Executive Committee suggestions for additions to 6.3.3.(Service) and 6.3.4 (Administration).

Revision IIIc: 6.3.4 Administrative Activities

Current wording: The body of the current policy located on pg. 33, will remain the same, but include the addition of the activities:

New wording:

- Section 6.3.3 (Service)
 - Peer mentoring of faculty
- Section 6.3.4 (Administration)
 - Strategic Planning ability (including monitoring the outcomes of Strategic Plans)
 - Provide leadership training to faculty
 - Create successor plans for leadership

Item 7 – Section 6.3.5 - Evaluation Appeals

Senate voted to approve the Senate Executive Committee suggestion to work on a Senate Resolution to request a modification to CM-24 to address this issue but not add to the handbook.

Revision IVd: Create a new item: Evaluation-Appeals

No change to handbook.

Item 8 – Section 7.2 - Instructor Promotion

Senate voted to approve a modification to the Senate Executive Committee suggestion.

Revision IIIa: 7.2 Service Requirements for Promotion

Current wording: An advancement in academic rank from Instructor to Assistant Professor, under University Regulations, is not considered as a promotion, but rather a change in track. Therefore, any such change will typically require all normal posting, advertising, interviewing, and other standard hiring practices for Assistant Professor positions. (pg.34)

New wording: A change in academic rank from Instructor to Assistant Professor, under University Regulations, is not considered as a promotion, but rather a new appointment.

Item 9 – Section 7.2 & 8.3 - Initiation of Promotion Process & Initiation of Tenure Process

Senate voted to approve the Senate Executive Committee suggestion.

Revision IVb: 7.3 Initiation Promotion Process & Revision V: 8.3 Initiation Tenure Process

Current wording: While the formal request for promotion of a faculty member is normally initiated by the Department Head, (pg.34) & While the formal request for tenure of a faculty member is normally initiated by the Department Head,(pg.37)

New wording: While the formal request for promotion of a faculty member is normally initiated by the Department Head (or Director), (pg.34) & While the formal request for tenure of a faculty member is normally initiated by the Department Head (or Director),(pg.37)

Item 10 – Section 8.6.3 - Action on Tenure to President

Senate voted to approve the Senate Executive Committee suggestion to remove the statement added last year regarding not forwarding denied tenure packets to LSU President.

Section 8.6.3 – Action on Tenure

Current wording: When the school process has been completed, the application for tenure is forwarded for consideration by the VCAA, the Chancellor, the LSU Provost, and the LSU President for final action. The application for tenure will continue through each of these administrative review steps and final presentation to the LSU President regardless of the recommendation at each step. Applications that are not recommended/denied by the Department/Program and/or the Dean will be forwarded for consideration by the VCAA and the Chancellor and not forwarded to LSU.

New wording: When the school process has been completed, the application for tenure is forwarded for consideration by the VCAA, the Chancellor, the LSU Provost, and the LSU President for final action. The application for tenure will continue through each of these administrative review steps and final presentation to the LSU President regardless of the recommendation at each step.

Item 11 – Section 7.2 - Post-Doc Promotion

Senate voted to approve the Senate Executive Committee suggestion to table this discussion until PM-23 clarifies status of Post-Docs as faculty or non-faculty.

No change to handbook.

Item 12 – Section 10.6.2 - Workplace Violence

Senate voted to table this item.

No change to handbook.

Item 13 – Section 10.9 - Change gratis to unpaid

Senate voted to approve the Senate Executive Committee suggestion.

Proposed Revision III. Fitness for Duty

Current wording: As described in [CM-37](#), LSUHSC-NO maintains certain standards and expectations of fitness for duty for all faculty, staff, residents, students, contract and subcontract workers, medical staff, volunteers, laborers, or independent agents (henceforth referred to as individuals) who are conducting business on behalf of, providing services for (paid or gratis), or being trained at LSUHSC-NO.

New wording: As described in [CM-37](#), LSUHSC-NO maintains certain standards and expectations of fitness for duty for all faculty, staff, residents, students, contract and subcontract workers, medical staff, volunteers, laborers, or independent agents (henceforth referred to as individuals) who are conducting business on behalf of, providing services for (paid or unpaid), or being trained at LSUHSC-NO.

Item 14 – Remove DEI wording from Community Engagement website

Senate voted to approve.

Adjourn at 5:08

Reports from Assemblies (Submitted electronically after the meeting due to time constraints)

Medicine:

Nominations for annual Faculty Assembly awards process will begin shortly

Library:

January Classes offered by Libraries:

- Endnote 21 – Wed Jan 22 at noon
- Intro to LSU Health Digital Scholar – Wed Jan 29 at noon

President's Report included with meeting minutes.