The LSUNO Purchasing/Accounts Payable Process Sequence

The following flowchart is an overview of the Purchasing and Accounts Payable Process Sequence. It depicts how a Requisition and Purchase Order flow through the PeopleSoft System from creation of the Requisition in PeopleSoft by the Department to the payment of the Invoice and finalization of the Purchase Order by Accounts Payable.

NOTE: The Purchasing/Accounts Payable Process Sequence does not apply to Direct Pay Check Requests or Travel Expense Vouchers. It only applies to Item Requisitions.