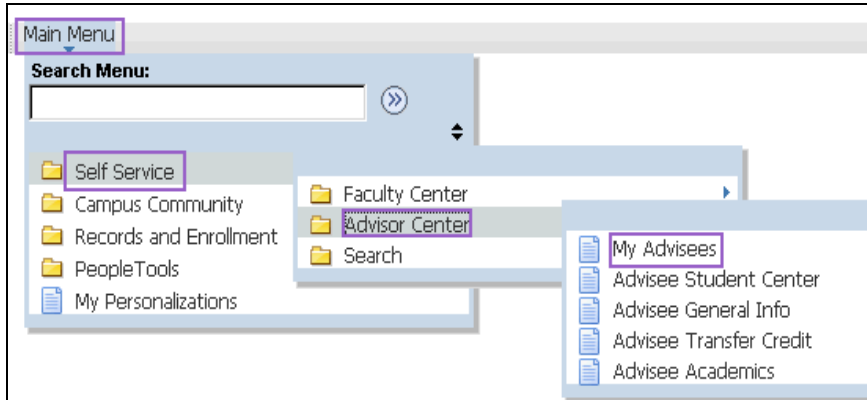


View Advisees

The My Advisees section provides a list of the students assigned to an advisor. You can find links to the view student photos, email the student, and access the student center.



1. Click **Main Menu**.
2. Click **Self Service**.
3. Click **Advisor Center**.
4. Click **My Advisees**.

My Advisees

Select display option: Link to Photos Include photos in list

	Notify	Photo	Name	ID	View Student Details
1	<input type="checkbox"/>		Bragg,Patrick	6004917	View Student Details
2	<input type="checkbox"/>		Fernandez,Jerrilyn Clinton	6082307	View Student Details
3	<input type="checkbox"/>		Hall,Garrett J.	6047772	View Student Details
4	<input type="checkbox"/>		Paulemon,Evelyn W.	6100252	View Student Details

5. Click the **Photo** icon to the left of the students name to view their photo.



- Click the **View All** link to see photos of all advisees or click **Arrow buttons** to scroll through the advisee photos.
- Click the **Link to Photos** radio button or click the **my advisees** tab to return to the My Advisees page.

My Advisees

Select display option: Link to Photos Include photos in list

	Notify	Name	ID	View Student Details
1	<input checked="" type="checkbox"/>	Bragg,Patrick	6004917	View Student Details
2	<input checked="" type="checkbox"/>	Fernandez,Jerrilyn Clinton	6082307	View Student Details
3	<input checked="" type="checkbox"/>	Hall,Garrett J.	6047772	View Student Details
4	<input type="checkbox"/>	Paulemon,Evelyn W.	6100252	View Student Details
5	<input type="checkbox"/>	Trombetta,Deanna Tovah	6070654	View Student Details

- Click the **Notify** checkbox to select the advisee or advisees you wish to notify.
- Click the **Notify Selected Advisees** button.
- To notify all advisees, click the **Notify All Advisees** button.

Subject: <From the desk of Parker Botts>

Message Text:

[Return to My Advisees](#)

- Enter the subject and the desired information into the **Message Text** field.
- If you wish to spell check your message before sending, click on the **Spell Check** icon.
- Click the **Send Notification** Button.
- Click the **Return to My Advisees** link to return to the My Advisees page.