View My Weekly Schedule

After logging in, navigate to View Class Schedule to Access the Class Roster by clicking:

1. Click the Faculty Center link.

2. Click the View Weekly Teaching Schedule button.
3. To change the view to another week, use the **previous week** or **next week** buttons. The change the view to a specific date and time, enter the date or time and then click the **Refresh Calendar** button.

4. To choose a different display options, select the check boxes at the bottom of the calendar and click the **Refresh Calendar** button.

5. Click the **Return to Faculty Center** to return to the **My Schedule** page.