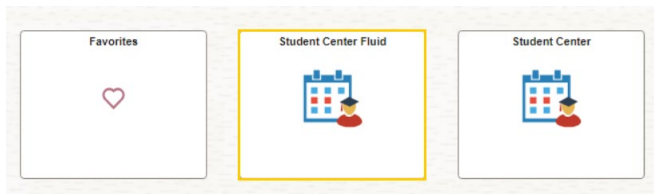
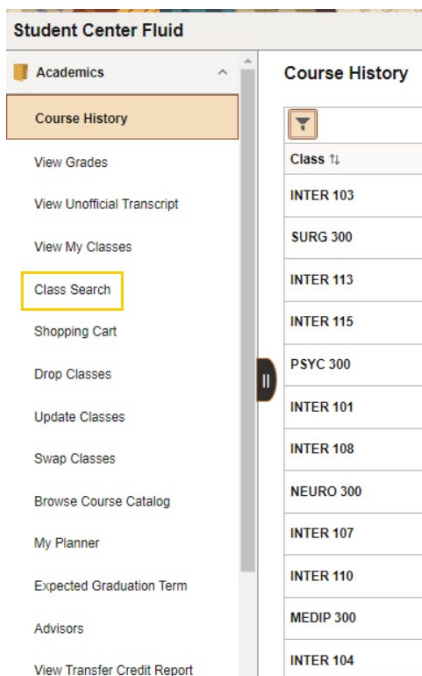


## Class Search – Enroll in a Class

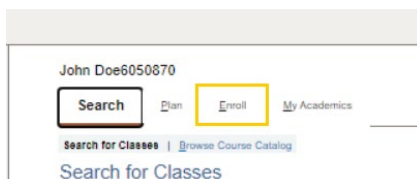
1. Click **Student Center Fluid** tile.



2. Click the **Class Search** link from the menu options on the left.



3. Click the **Enroll** tab at the top of the page.



4. Enter the **Class Number** for the course desired to add. Click the **Search** button.

# Job Aid

## 1. Select classes to add

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

Spring-Shreveport 2024 | Medicine, Shreveport | LSUHSC - Shreveport

● Open    ■ Closed    ▲ Wait List

Add to Cart

Enter Class Nbr  
 Enter

Find Classes  
 Class Search  
 My Planner

Search

Spring-Shreveport 2024 Shopping Cart

Your enrollment shopping cart is empty.

5. The desired class information will display.

Click the **Next** button.

## 1. Select classes to add - Enrollment Preferences

Spring-Shreveport 2024 | Medicine, Shreveport | LSUHSC - Shreveport  
INTER 109 - CRANIAL AND NEUROANATOMY

**Class Preferences**

INTER 109-0001    Course Req    ● Open    Permission Nbr

Session Semester Session 1    Grading Graded

Career Medicine, Shreveport    Units 6.00

Cancel    **Next**

Section	Component	Days & Times	Room	Instructor	Start/End Date
0001	Course Req	TBA	TBA	To be Announced	01/03/2024 - 05/24/2024

6. Click the **Proceed to Step 2 of 3** button.

✓ INTER 109 has been added to your Shopping Cart.

Spring-Shreveport 2024 | Medicine, Shreveport | LSUHSC - Shreveport

● Open    ■ Closed    ▲ Wait List

Add to Cart

Enter Class Nbr  
 Enter

Find Classes  
 Class Search  
 My Planner

Search

Spring-Shreveport 2024 Shopping Cart

Delete	Class	Days/Times	Room	Instructor	Units	Status
	INTER 109-0001 (11200)	TBA	TBA	To be Announced	6.00	●

**Proceed to Step 2 of 3**

▼ My Spring-Shreveport 2024 Class Schedule

7. Click the **Finish Enrolling** button.

2. Confirm classes

Select Finish Enrolling to process your request for the classes listed. To exit without adding these classes, select Cancel.

Spring-Shreveport 2024 | Medicine, Shreveport | LSUHSC - Shreveport

Open
  Closed
  Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
INTER 109-0001 (11200)	CRANIAL AND NEUROANATOMY (Course Req)	TBA	TBA	To be Announced	6.00	<span style="color: green;">●</span>

8. If you get a green check to the far right of the class selected in the Status column, then you have successfully enrolled in the course. Click the **My Class Schedule** button to see your new schedule.

John Doe6050870

Add Classes

3. View results

View the following status report for enrollment confirmations and errors

Spring-Shreveport 2024 | Medicine, Shreveport | LSUHSC - Shreveport

Success: enrolled
  Error: unable to add class

Class	Message	Status
INTER 109	Success: This class has been added to your schedule.	<span style="color: green;">✔</span>

[Go to top](#)

9. Your updated class schedule is displayed.

11198	0001	Course Req	TBA	TBA	To be Announced	01/03/2024 - 06/21/2024
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FMMD 300 - FAMILY MEDICINE						
Status	Units	Grading	Grade	Deadlines		
Enrolled	4.00	Honors		<a href="#">Go</a>		
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
11182	0009	Clinical	TBA	TBA	To be Announced	01/03/2024 - 06/21/2024

INTER 109 - CRANIAL AND NEUROANATOMY						
Status	Units	Grading	Grade	Deadlines		
Enrolled	6.00	Graded		<a href="#">Go</a>		
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
11200	0001	Course Req	TBA	TBA	To be Announced	01/03/2024 - 05/24/2024

MEDIP 300 - MEDICINE						
Status	Units	Grading	Grade	Deadlines		
Enrolled	12.00	Honors		<a href="#">Go</a>		
Class	Section	Component	Days & Times	Room	Instructor	Start/End Date

This completes the *Class Search – Enroll in a Class* job aid.