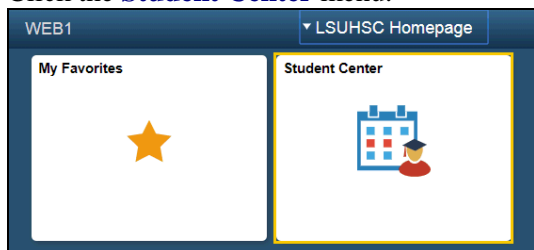


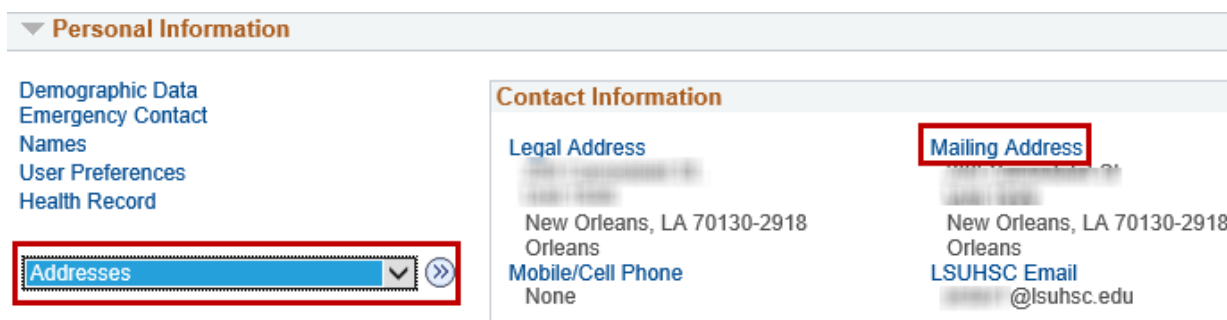
Modify Your Address

1. Click the **Student Center** menu.




2. Scroll to the Personal Information section of the Student Center page.
3. There are two methods for accessing your address information. The first is to Select **Addresses** from the **other personal...** drop-down box, and then click the **Go** button.

The second, demonstrated here, is to click the **Mailing Address** link.



4. Click the **Add a new address** button to add a new address.
To modify an existing address, click the **edit** button.

Address Type	Address	
Mail	New Orleans, LA 70130-2918 Orleans	
Legal	New Orleans, LA 70130-2918 Orleans	

Add a new address

5. Enter the new information into the appropriate fields.

Click the **OK** button.

Country United States [Change Country](#)
Address 1 433 Bolivar St
Address 2
Address 3
City New Orleans
State LA
Postal 70112-7021
Parish Orleans

6. *NOTE: The check box next to the Address Types indicates the selected address type for the current address. An asterisk to the right of the address type indicates that another address is already associated with this type. Selecting an address type with an asterisk will override the previous association.*

Click the **Dorm** option.

Address Types

<input checked="" type="checkbox"/>	Mail	*
<input type="checkbox"/>	Legal	*

7. You can select a date for the changes to take effect, and then click the **Save** button.

Date new address will take effect (example: 12/31/2000)

8. Click the **OK** button.

[Add a new address](#)
Save Confirmation

The Save was successful.

9. Click the **Student Center** option from the **go to ...** drop-down list, and then click the **GO!** button, or click the Student Center link on your menu bar.

Account Inquiry
My Academics
Personal Data Summary
Student Center
User Preferences
go to ...