

Modify Your Name

1. Click the **Student Center** button.



2. Scroll to the Personal Information section on the Student Center page. Click the **Names** link.



3. You Names page displays with a list of your current names.

Names

View, add, change or delete a name.

Below is a list of your current names. Each na

Name Type	Name
Primary	Mr Michael Bourgeois
Preferred	Mike Bourgeois

ADD A NEW NAME

NOTE: *The Add a New Name process is restricted and will not allow you to create a new name. Contact the Registrar's Office if you wish to add a new name or change your existing name.*

Job Aid

4. Click the **Student Center** option from the **go to ...** drop-down list, and then click the **GO!** button or click the Student Center link on your menu bar.

