## **Student Permissions (Shreveport Only)**

1. Click the **NavBar** button in the upper right corner.



2. Click the **Navigator** button.



3. Click the **Self Service** link.



Set Up SACR

- 4. Click Campus Finances.
- 5. Click View Student Permissions.

Kimberly Khobahy	ao to	
Account Inquiry	Account Services	
1098t tax form	student permission	
Student Permissions		
(i) No student permission information on file.		
	GRANT PERMISSIONS	
Account Inquiry Account Services		
<u>1098t Tax Form</u> <u>Student Permission</u>		
go to 🗾 💌		

6. Click the Grant Permissions button.

Kimberly Khobahy		go to 💌 🕻	»	
Student Permissio	ons	1-2-3		
I. SELECT PERMISSION FORM IF YOU ARE RECEIVING FINANCIAL AID PLEASE READ AND TAKE APPROPRIATE ACTION. NO ACTION IS REQUIRED IF YOU ARE NOT A FINANCIAL AID RECIPIENT.				
Federal regulations require that LSUHSC obtain your authorization (permission) to apply your Title IV financial aid funds to your educationally related charges other than tuition and required fees. You are not required to give authorization to use Title IV funds to pay "Other Allowable Charges". However, your permission to authorize financial aid to pay for these charges will expedite the settlement of your student account. If you choose to pay Other Charges with your Title IV funds, you must complete the Student Permission Form before funds are disbursed to your student account.				
Select a permission form and click next to continue with the agreement process or click cancel.				
Permission Form	Description			
SHVTITLEIV	SHREVEPORT TITLE IV I	PERMISSION		
		CANCEL		
go to 💌 📎				

## NOTE: Read the Authorization Form.

- 7. If you want to grant permission, click the **Next** button.
- 8. If you <u>*do not*</u> want to grant permission after reading the Authorization Form, click the **Cancel** button.

Student Permissions     1-2-3       2. Permission Form Agreement			
Student Permissions 1   2. Permission Form Agreement			
2. Permission Form Agreement			
2. Permission Form Agreement I authorize the university to retain in my account any excess Title IV financial aid funds and			
apply them toward any charges that may appear on my account for the academic year.			
SHREVEPORT TITLE IV PERMISSION			
The agreement is dated: 01/29/2014 Yes, I have read the agreement			
CANCEL PREVIOUS SUBMIT			
Next			

- 9. Click the **Yes**, **I have read the agreement** checkbox.
- 10. Click the **Submit** button to grant permission or click the **Cancel** button to cancel the form. You can click the **Previous** button to return to the previous page to review the Authorization Form.

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Student Permissions 3. Student Permission Confirmation	1-2-3
Your permission form has been accepted.	
	VIEW STUDENT PERMISSION
go to 💌 📎	

11. The Student Permission Confirmation will display.