Student Permissions (Shreveport Only)

1. Click the **NavBar** button in the upper right corner.

![NavBar button](image)

2. Click the **Navigator** button.

![Navigator button](image)

3. Click the **Self Service** link.

![Self Service link](image)

4. Click **Campus Finances**.

5. Click **View Student Permissions**.
6. Click the **Grant Permissions** button.

7. If you want to grant permission, click the **Next** button.

8. If you **do not** want to grant permission after reading the Authorization Form, click the **Cancel** button.
9. Click the **Yes, I have read the agreement** checkbox.

10. Click the **Submit** button to grant permission or click the **Cancel** button to cancel the form. You can click the **Previous** button to return to the previous page to review the Authorization Form.

11. The **Student Permission Confirmation** will display.